



AGENDA
PCAA CONSTITUENCY MEETING /
PARENT ADVISORY COUNCIL MEETING (ZOOM MEETING)

November 30, 2025 - 10:00 a.m. – 12:00 p.m.

<https://zoom.us/j/5029116387?pwd=N1g3MnlGd3FEQ00rd2wxMnZuK1VuZz09&omn=93157641871>

Meeting ID: 502 911 6387 Passcode: 730022

<u>Item</u>		<u>Time</u>
1. Welcome/Devotion/Prayer	<i>Dr. Chrispin Ntungo, Chair</i> <i>Pr. Shaun Young, (Chaplain)</i>	10
2. Approval of Agenda		1
3. Approval of Previous Minutes (June 29 th , 2025 Meeting)		2
4. Matters Arising from Previous Minutes		5
5. Reports: -Academic & Operations Reports -Audited Financial Report -2025-2026 Operations Budget	<i>Ian Mighty, Principal</i> <i>Dorian Roberts, Accounting</i> <i>Karl Hergenroeder, Treasurer</i>	30
6. Development & Fundraising Report	<i>Cormac Foster, Dev. & Fundraising</i>	10
7. Adjournment/Prayer	<i>Dr. Chrispin Ntungo</i>	5

Motions for Consideration:

1. *To Approve the Agenda*
2. *To Approve the Previous Minutes (June 29th, 2025)*
3. *To Receive the Academic & Operations Reports*
4. *To Receive the Audited Financial Statements*
5. *To Approve the 2025-2026 Operations Budget*
6. *To Adjourn*

Elected Delegates: Please confirm your attendance by telephone or by email.

Tel: 204-667-2383

Email: imighty@pcaa.ca

PCAA Constituency Meeting
Minutes of Meeting

For meeting held: Sunday, June 29, 2025 | 06:30 p.m. | Virtual via Zoom

MEETING ATTENDANCE:

Present:	Chrispin Ntungu, Chair Jennifer Stewart Sabrina Jacques-Rowe Ryle Mutya Pr. Wally Lyder Alvin Waite Jean Walker Karl Hergenroeder MBR	Pr. Shaun Young Shelly-Ann Young Kenneth Reimche Lemlem Gashaw Lynden Krym Nora Chavez Prosper Sachirarwe Ricardo Mena Mrs. Lee	Rey Jereos Ruby Tagarao Ian Mighty Jamayia Jonathon Rowe Mrs. Rodriguez Camika Edwards Abednigo Mandalupa Pr. Neil Tagarao	Jemuel Acosta Vinette Brooks Stephanie Yamniuk Delvie Mutya Russell Reyes Tinuke Afolabi-Lawal Luc Alexis Charmaine Mitchellle Rey Tupas
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Man-Sask Conference: Christine Bergen Francis Douville Corinne Lindberg

Regrets: Cindy Keenan, Ken Riemche, Cormac Foster, Karen Piper-Foster

Absent: Pr. H. Oliphant, Lemlem Abera, Denis Hofmann, Adeniyi Ola, Orville Lawrence, Eveth Daniels, Kim Paz, Neva Pieper, Barrington Lumsden, Pat Forteau, Noel Vedoya, Pr. Delfred Onde, Betel Tekelehaimanot, Cassandra Peart, Marta Pop, Phyllis Bruce, Cameron Gumbs, Clifford Bignall, Alex Unarse, Gomar Padasas, Carlon Labitoria, Rolly Gonzales, Samantha Soriano, Julios Macam, Clair Padasas, Reggie Remocal, Digna Paraiso, Jomar Partido, Melanie Marcellana, Roland Diongson.

1. WELCOME / DEVOTION / PRAYER

The PCAA School Board Chair welcomed all attendees and acknowledged the attendance of representatives from the Manitoba-Saskatchewan Conference namely Christine Bergen, Pr. Francis Douville, and Corrine Lindberg. He thanked everyone for their time. He invited the PCAA School Chaplain to lead the opening prayer.

The quorum was confirmed with 33 people present. The meeting was called to order at 6:32 p.m.

2. APPROVAL OF AGENDA

01/06/25 Motion: It was moved that the June 29, 2025 Agenda be approved as circulated.

MOVED, SECONDED, CARRIED

3. APPROVAL OF PREVIOUS MINUTES OF MEETING DATED DECEMBER 1, 2024

02/06/25 Motion: It was moved that the Minutes of the December 1, 2024 PCAA Constituency meeting be approved.

MOVED, SECONDED, CARRIED

4. MATTERS ARISING FROM PREVIOUS MINUTES

No matters arising from the previous minutes were raised.

5. PCAA School Principal's Report/Presentation

A. PCAA Building Expansion

The PCAA School Principal thanked everyone for their support of the Centennial Homecoming program and for attending the PCAA Constituency meeting. He shared details regarding the proposed PCAA expansion at 56 Grey Street. He reminded everyone of the following previously approved Constituency motions presented during the PCAA Constituency Meetings on April 12, 2020 and April 4, 2023:

- Motion 015/04/2020 – Voted to approve an expansion of about 5,000 sqft to the southwest area of the current facility for about \$1.4M, to accommodate the growing K-12 Academic Program, phased over 2 years, pending Man-Sask Conference approval, continued Man-Sask school subsidy; approval of a loan from the SDACC Revolving Fund confirmation of continued MB Education pupil funding, as well as, MB Education approval to re-open the school.
- Motion 016/04/2020 – Voted to authorize the School Administration to sell the existing 24 x 60 Portable classroom and its adjoining 12 x 8 portable washroom at their fair market value.
- Motion 04/04/2023 – Voted to approve the proposed expansion project (5,120 sq. ft addition at 56 Grey Street) with a total estimated cost of \$1,475,500 and to authorize the PCAA School Board via the Finance Committee to apply to the SDACC Revolving Fund for a maximum loan amount of \$925,550 following the protocols of the Man-Sask Conference, then to the SDACC.

He presented an overview of current enrollment, 2024-2025 graduation programs, potential future land acquisition for long-term growth, and the various challenges of managing two campuses, such as administrative complexities, resource allocation issues, quality and equity concerns, cultural fragmentation, and transportation/logistical issues. He also presented a summary of the analysis conducted for the PCAA expansion options, as follows:

- The Short-Term Options have been investigated and evaluated and are not considered ideal;
- The Long Term Vision holds promise for a campus with a church and school, but anticipated to be a number of years away.
- The Expansion of Current Campus will address immediate concerns from teachers, parents, and students seeking visible progress on quality education through added classroom space. However, the expansion at current location remains less than ideal to site constraints – limited parking, gym, outdoor areas, and lack of dedicated rooms for band, resources, and meetings.

Additionally, his report detailed the various activities completed so far for the planned expansion at 56 Grey Street, which includes:

- Teachers & Administration developed ideas and sketches for expansion on site (SW of current building).
- Administration had Arthur Consulting investigate possibilities, to review codes and provide site/floor plan options.
- Development at 56 Grey Street is limited by space within the setbacks; therefore, exploration was undertaken with the City PPD department.
- Determined setback can be changed if a 12-foot wall is built along the property line (parallel to CPR Railway).
- Drawings/plans were presented to the PCAA School Board.
- PCAA School Board voted to pursue the building of a 5,120 sq.ft addition and to fund partially via application to SDACC Revolving Fund.
- Decision made to look at a permanent addition. The expansion will provide 5 classrooms adjacent to the SW corner and include new washrooms and additional lockers, direct access corridor to the existing hallway, 1 exit to the playground, storage/mechanical room, in-classroom sinks/cabinet.
- Presented other School Project cost comparison and the feature of the building expansion

The PCAA School Principal confirmed that the City of Winnipeg has approved Building permit, but it is contingent upon the installation of the required catch basins. He explained that the estimated building cost has increased significantly since the initial proposal and the school is exploring funding options, such as raising the loan from the Union's revolving fund. He presented the layout of the current building along with location plan drawings for the addition. He reviewed the financial aspects of the proposed expansion project. To date, the costs for structural, mechanical, and electrical drawings, as well as permit processes, have totaled \$114,000.00. The updated building cost based on quotes from MBuild which includes GST and 10% contingency is detailed below, indicating that a large portion of the expenses is allocated to civil work, specifically related to the parking lot and catch basins:

A. Foundation (Concrete & Piles)	\$405,806	
B. Superstructure (Metals)	\$190,526	
C. Secondary Structure, Exterior Wall Sheathing & Rigid Insulation		
- Rough Carpentry & Millwork	\$120,818	
- Finishes	\$205,821	
D. Masonry & Stucco Exterior		
- Masonry	\$189,600	
- Stucco	\$82,000	
E. Roof System (Thermal)	\$171,690	
F. Custom Windows & Door Packages Openings	\$137,589	
G. Mechanical & J. Plumbing and Fixtures (Fire Protection & Mechanical)	\$566,458	
H. Electrical (Electrical)	\$192,645	
I. General Conditions, General Liability/Insurance, Overhead and Fees	\$388,221	
J. Civil Work (parking lot & installation of catch basins required by the City of Winnipeg)	\$800,000	
Total Before Contingency & GST	\$3,451,174.00	\$3,165,359
10% Contingency	345,117.40	316,536
Subtotal	\$3,796,291.00	\$3,481,895
GST	94,907.29	87,047.38
TOTAL COST	\$3,891,198.69	\$3,568,942.00

The PCAA School Principal explained that the expansion project will cost approximately \$3.6 million. He reviewed the available funds and shortfall for the SDACC Revolving Fund's mandatory 50% downpayment. The breakdown of available funds is as follows:

Total Cash from Banks & Investments	\$1,600,000.00
Less: Restricted Funds in Reserves	\$500,000.00
Balance:	\$1,100,000.00
*Minus Cushion for Operations	\$100,000.00
Funds Available for Downpayment	\$1,000,000.00
Man-Sask Conference Support for Project	\$25,000.00
Total Funds Available for Project	\$1,025,000.00
Downpayment Required	\$1,784,000.00
Shortfall	\$760,000.00

The PCAA School Principal discussed the financing aspect of the expansion project in detail. The total amount needed to be borrowed from the SDACC Revolving Fund is \$2,544,942 (which includes the previously approved amount of \$925,000) to be repaid at 4% over 25 years, with payment ranging from approximately \$13,000 to \$15,000 each month or approximately \$161,148 annually. For projection purposes, if the interest rate rose to 8%, the monthly payment would be approximately \$19,644, totalling about \$235,725 annually. If the interest rate were to rise to 16%, the monthly payment would amount to approximately \$34,626, totalling about \$416,107 annually. He stated that annual payments

will be included in the budget over the next 25 years. He emphasized that to qualify for the 25 years amortization period, PCAA must submit comprehensive financial documentation, an independent property appraisal, and proof of stable enrollment as part of the application process for evaluation.

03/06/25 Motion: It was moved that the Principal's Report be received.

MOVED, SECONDED, CARRIED

It was asked how the projected increase in enrollment can be accomplished without increasing the expenses associated with teachers. It was explained that certain classrooms have additional space that can be filled without the need for additional teachers. It was also mentioned that there might be additional spaces to accommodate more students in grades K-2. It was confirmed that the \$25,000 amount from the Man-Sask Conference is a contribution and does not need to be repaid. The Man-Sask conference treasurer provided a thorough explanation of the requirements for the SDACC Revolving Fund loan and outlined the process involved. She reiterated the necessity of complying with the SDACC Revolving Fund loan requirements to ensure the application is supported and achieves success. She also clarified the process by which funds are allocated to the revolving fund, enabling churches or school to access loans. Additionally, she mentioned and explained the Man-Sask Conference Loan Support Program, which would allow the school to receive 50% of any realized surpluses after the first two years to help pay down the loan. She suggested including in the motion a commitment to allocate half of any annual PCAA surpluses towards making extra mortgage payments, aiming to align more closely with the 20-year loan period outlined in the NAD working policy. In view of the report demonstrating that PCAA has the capacity of supporting the SDACC Revolving Fund loan, the following motion has been put forward.

04/06/25 Motion: It was moved that the PCAA Constituency recommend to the Manitoba-Saskatchewan Conference Execom the approval of a revised loan request from the SDACC Revolving Fund in the **total amount of \$2,544,952.00**, consisting of the previously approved \$925,000 and an additional \$1,619,942, to support the 5,120 square-foot expansion project at PCAA. The amortization period is set for 25 years, with a commitment to allocate half of any annual realized surpluses towards additional mortgage payments.

MOVED, SECONDED, CARRIED
(24 voted Yes; One (1) voted Opposed)

A discussion concerning the loan's interest rate indicated that it is not fixed, but is always lower than the market. Currently, it stands at 4%. Some members expressed concern about possible future rate increases due to tariffs and inflations.

05/06/25 Motion: It was moved that the Constituency of Churches authorize the School Board of PCAA to work in collaboration with the Building Quotation Review Committee to oversee and direct the entire building project process for the proposed 5,120 square-foot addition at 56 Grey Street – including the evaluation and final selection of the contractor; and the supervision of the project from start to completion, in alignment with conference policies, financial protocols and municipal regulations.

MOVED, SECONDED, CARRIED

It was noted that the PCAA expansion project contract must be signed by the Manitoba-Saskatchewan Conference authorized representative.

B. 2025-2026 Draft Operations Budget

The PCAA School Principal discussed the school's current enrollment status and explained that the 2025-2026 Draft Operations Budget is based on an enrollment of 242 students, including provisions for 13.5 teachers and teacher assistants. He highlighted the increase in government grants, and there is also additional approved funding

for students in Grade 7/8 that is not reflected in the budget. The school projects a surplus of approximately \$250,000, although this figure could change once the final year-end financials are completed.

The discussion clarified the matters concerning special needs students, staff allocation, and capacity, including changes on school clinicians.

06/06/25 Motion: It was moved that the Draft 2025-2026 Operations Budget be approved.

MOVED, SECONDED, CARRIED

6. **ADJOURNMENT**

The PCAA School Board Chair thanked the Constituency delegates for attending the meeting.

07/06/25 Motion: It was moved that the meeting be adjourned.

MOVED, SECONDED, CARRIED

The Man-Sask Conference Executive Secretary led the closing prayer.

The meeting terminated at 8:17 p.m.



Signature of School Board Chair

November 23, 2025

Date



Signature of School Board Secretary

November 15, 2025

Date



Constituency Meeting Minutes

Date: December 1, 2024

Location: [Online Via Zoom]

Quorum: 30

Quorum Confirmed: 34+ members present

Time: 10:30 AM – 12:07 PM

Chair: Jennifer Stewart

ATTENDEES: Jean Walker, Ian Mighty, Jennifer Stewart, Stephanie Yamniuk, Pr. S. Young, Pr. R. Magsalin, Pr. H. Oliphant, Irina Ott, Abednigo Mandalupa, Lemlem Abera, Corinne Lindburg, Sabrina Jacques-Rowe, Atinuke Lawal, Hye-Young Lee, Denis Hofmann, Dorian Piedra, Alvin Waite, Rubylynn Tagarao, Vinette Brooks, Nora Chavez, Charmaine Mitchell, Rey Jereos, Adeniyi Ola, Shelly-Ann Young, Luc Alexis, Orville Lawrence, Rey Tupas, Eveth Daniels, Karl Hergenroeder, Kim Paz, Neva Pieper, Prosper Sachirarwe, Ryle Mutya, Camika Edwards, Barrington Lumsden, Russell Reyes; Pat Forteau, Noel Vedoya.

REGRETS: Dr. C. Ntungo Pr. W. Lyder, Pr. N. Tagarao, Pr. R. Mena/ Pr. Delfred Onde, Cormac Foster, Cindy Keenan, Ken Riemche, Delvie Mutya, Betel Tekelehaimanot

ABSENT: Cassandra Peart, Rey Jereos, Karen Piper-Foster, Marta Pop, Phyllis Bruce, Cameron Gumbs, Clifford Bignall, Alex Unarse, Gomar Padasas, Carlon Labitoria, Rolly Gonzales, Samantha Soriano, Julios Macam, Clair Padasas, Reggie Remocal, Digna Paraiso, Jomar Partido, Melanie Marcellana, Roland Diongson

1. Devotional and Opening Remarks

- **Devotional by Pastor Young:**
The theme emphasized the school's 100-year history, spiritual journey, and future. *Christ brings peace to the past, purpose to the present, and hope to the future.*
- **Opening Prayer** was offered.
- **A comparison of Job's story** was made, highlighting trust in God's plan.

2. Approval of Agenda and Previous Minutes

- **Motion 01/12/24:** *To approve the agenda*
▶ *Moved and seconded – Approved*
- **Motion 02/12/24:** *To approve the minutes from June 24, 2024*
▶ *Moved and seconded – Approved*

3. Principal's Report – Dr. Mighty

a. Mission, Vision, and Achievements

- Christ-centered, holistic development.
- Acknowledgement of staff, faculty, and board.
- School has graduated 12 cohorts of Grade 12 students.

b. Enrollment and Revenue

- Enrollment: 222 students.
- 21% increase in revenue.
- \$52,000 surplus from prior year.
- Donations received: \$50,000.
- Payroll adjustments: \$35,000.

c. Staffing and Professional Development

- Staff introduced.
- Professional development ongoing.
- Subcommittees support operations (e.g., tech, safety).
- Wellness coach supports emotional needs.

d. Faith and Service Initiatives

- Weekly chapels and spiritual activities.
- Community service: Terry Fox Run, Winnipeg Harvest.

e. Academic and Enrichment Activities

- Focus: reading, writing, numeracy, critical thinking.
- Programs: Music, STEAM, drama, choir, debate, field trips.

f. Student Wellness and Growth

- Provincial assessments and internal growth tracking.
- Focus on social-emotional health.
- Adventist approach to human sexuality education.

g. Accreditation and Future Plans

- Highest level of accreditation achieved.
- Facility expansion (5,000 sq ft) planned.
- Centennial celebrations underway.

h. Centennial and Development Needs

- Events: Retro media month, “Five for the Roof” challenge.
- Homecoming: June 2025.
- Needs: Playground, new windows, kitchen upgrades.
- Call for donations to support growth.

Suggestion: To include a link inviting online viewers to make donations to the school and its projects when we live-stream programs

Question: The ratio of SDA students to non-SDA students was raised. To clarify and confirm with the Man-Sask Conference whether the policy currently exists or should exist.

Suggestion: To provide a clearer distinction amongst the statistics of the faith groups mentioned in the Principal’s report by providing a percentage representation to safeguard our population from discrimination and for safety reasons.

Response: While a policy existed in the past, no such policy exists presently. The rationale is that a strict ratio policy could limit this opportunity for evangelism, which goes against the Great Commission (Matthew 28:19). Welcoming non-Christian students can be a meaningful way for the school community to live out its faith through love, service, and witness. Additionally, imposing a ratio may lead to perceptions of exclusivity or discrimination, especially if families are seeking a values-based education but do not yet identify as Christian.

Motion 03/12/24: *To receive the Principal’s Operations Report*

► *Moved and seconded – Approved*

4. Audited Financial Report – Miss Dorian

a. Highlights

- Qualified audit opinion due to difficulty verifying some donations.
- \$52,000 surplus allocated to reserves and school expansion.
- Improved receivables and liabilities.

b. Revenue Sources

- Government grants, tuition, donations.

c. Expenses

- Increased with enrollment.
- Primary areas: instruction, administration, transportation.

d. Assets and Liabilities

- Strong cash and investment position.
- Development reserve includes \$50/family capital development fee.

Motion 04/12/24: To accept the audited financial statements for June 30, 2024

10

► *Moved and seconded – Approved*

Question: *Are there opportunities for general community fundraising and outreach?*

Response: Hired a Development person (Cormac Foster) for development and fundraising—opportunities for giving via the school website and grant applications. The Home School conducts aspects of fundraising, etc. Annual International Supper. Outreach opportunities are pursued through student service projects and initiatives conducted by our Community Engagement Committee. The invitation has been extended to volunteers to support.

5. Fundraising and Community Engagement

- Greater need for **volunteers and alumni** to assist with events.
- **Cormac’s work** in grant writing and major donor engagement is recognized.
- Plans for large events: dinners, concerts, and homecoming involvement.

Motion 05/12/24: To accept the Fundraising & Community Engagement Report

N

► *Moved and seconded – Approved*

6. 2024–2025 Operations Budget Presentation

a. Budget Overview

- Enrollment: 222 students across two campuses.
- Total operating expenses: \$1.9 million.
- Includes increases in:
 - Salaries and benefits
 - Educational assistance
 - Bus and janitorial services
 - Utilities
- Projected surplus: **Over \$100,000**

Motion 06/12/24: To approve the 2024–2025 Operations Budget

► *Moved and seconded – Approved*

7. New Business and Closing

- Reports from school chaplain, Student Council, and Home and School Association included in the delegate package.

- Volunteers encouraged to connect with school administration.
- Donation info available on the website.

Motion 07/12/24: *To adjourn the meeting*

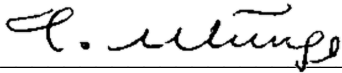
► *Moved and seconded – Approved*

8. Closing Prayer and Final Remarks

- **Prayer by Pastor Ralph Magsalin** – Blessings over school, leadership, and growth.

Action Items

- Ongoing review of the school's constitution and bylaws.
- Encourage Adventist families to prioritize PCA.
- Pray for and support school staff and leaders.



School Board Chair Signature

November 23, 2025

Date:



Executive Secretary Signature

_September, 30th, 2025_____

Date:



Deborah Amare



Kristoff Raimelle Castro



Karissa Abigail Edwards



Andre Jumawan



Prairie Central Adventist Academy

Graduation Class of 2025



K'Lyn Peart



Jamayia Tychelle Rowe



Betelihem Tekie



Ruixin Wu

H. Jones



Principal's Annual Report
2025-2026
Ian W. Mighty

Our Mission Statement:

“To foster holistic development and provide quality education in a Christ centered environment.”

Our Vision statement:

A Christian academy known for its pursuit of excellence, nurturing environment and developing leaders who bring positive change to the world.

Our Core Values:

Christ-Centred	We reflect Jesus’ character in our thoughts, words and actions. <i>(1 Peter 2:5)</i>
Respect	We respect God, Self, Others & Property. <i>(Romans 12:10)</i>
Engagement	We believe meaningful learning is achieved when our community of learners are curious, interested and passionate. <i>(Proverbs 20:5)</i>
Commitment	We believe in our school and we will give our time and our energy to it. <i>(Luke 9:62)</i>
Responsibility	We follow directions, complete tasks and take ownership of choices, words and actions. <i>(Colossians 3:23)</i>
Excellence	We strive to be outstanding and surpass ordinary standards. We prepare well We always seek to get better We never stop learning <i>(Philippians 4:8)</i>
Service	We work for the benefit of others <i>(Galatians 5:13)</i>

The 2024–2025 school year was one of growth, gratitude, and grace as Prairie Central Adventist Academy celebrated 100 years of Christian education in Winnipeg. We are thankful for God’s faithfulness through a century of service and learning.

Growth and Diversity

Enrolment increased to 227 students, up from 196 last year. Our learners represent a rich variety of cultures and faiths, with 33% identifying as Seventh-day Adventist and 67% from Pentecostal, Catholic, Evangelical, or other Christian homes. This diversity continues to strengthen our school community.

Our faculty and staff, representing seven of our eight constituent churches, remain committed to providing quality, Christ-centred education. Teaching is demanding work, and I sincerely thank our teachers and support staff for their skill, professionalism, and care.

Mission in Action

Throughout the year, PCAA continued to live out its mission — *fostering holistic development and providing quality, Christ-centred education.*

Our Strategic Plan and School Improvement goals guided decisions in academics, staffing, and facility needs. We also reported steady progress on the goals set during the previous year’s accreditation process.

Highlights of 2024–2025

- **Centennial Recognition** by Manitoba Education and MFIS.
- **Increased faculty participation** through committees and shared leadership.
- **Steady growth** in students literacy and reading comprehension levels.
- **Renewed spiritual focus** through chapel, devotion, and service activities.
- Kitchen renovation project
- **Seven Grade 12 graduates** earned their Manitoba Diplomas in June 2025.

Adapting and Overcoming

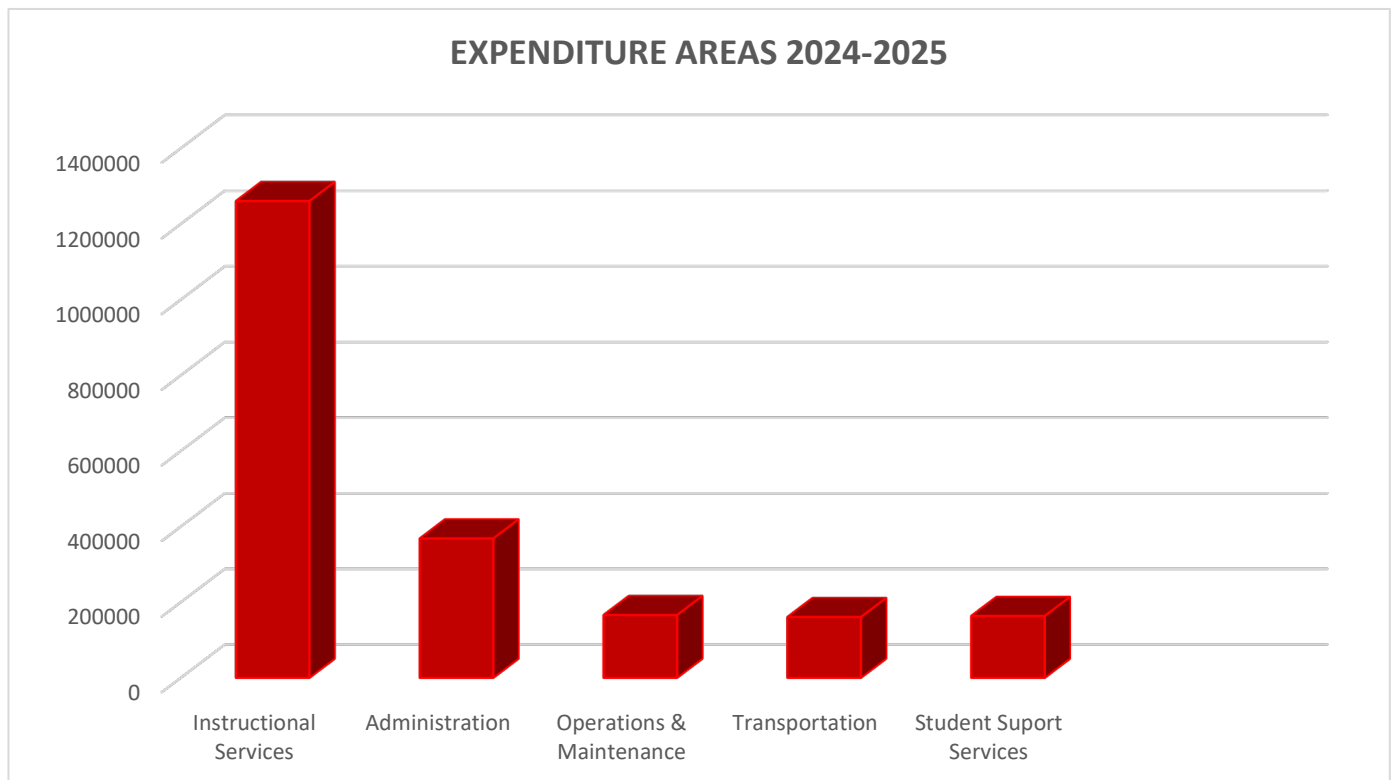
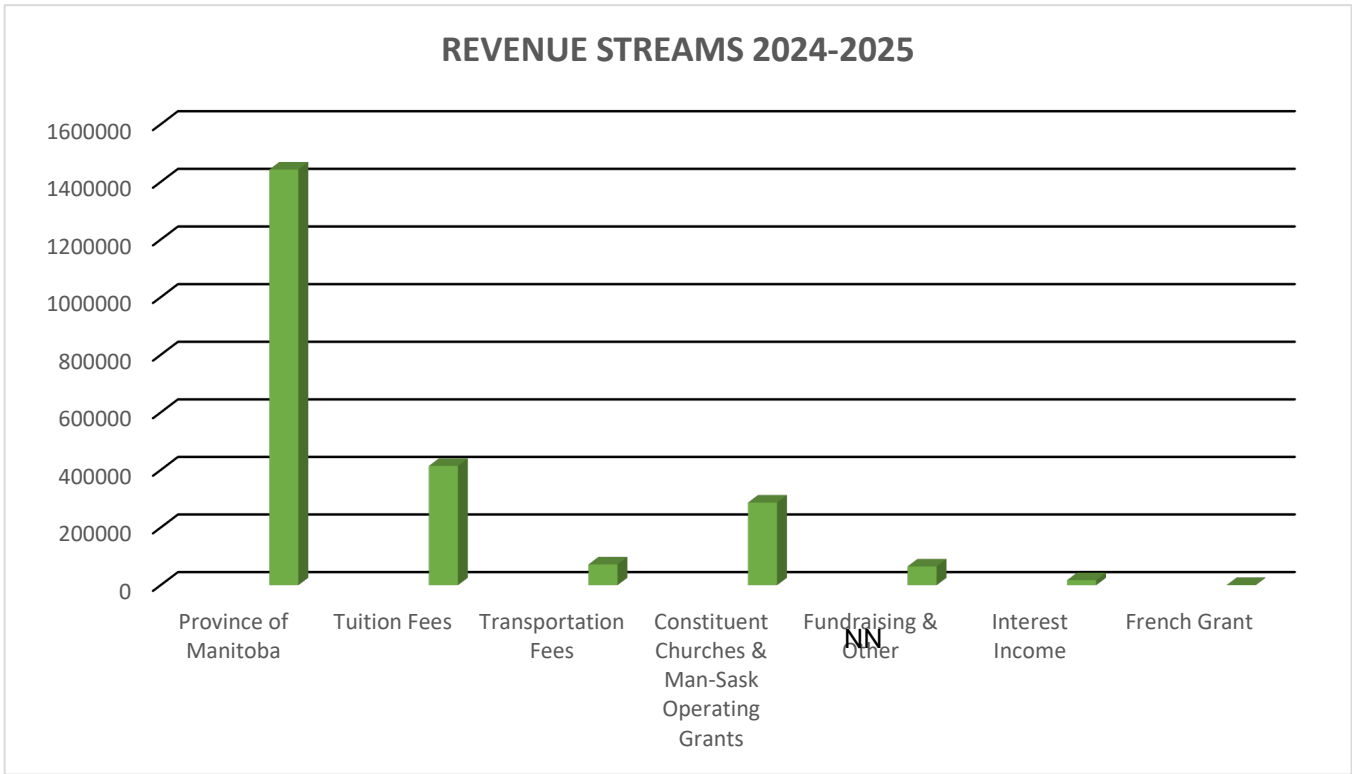
Operating as a single-campus school since 2022, PCAA continues to grow in enrolment and diversity. Interest from international and newcomer families has increased, heightening our responsibility to support students learning English as an additional language.

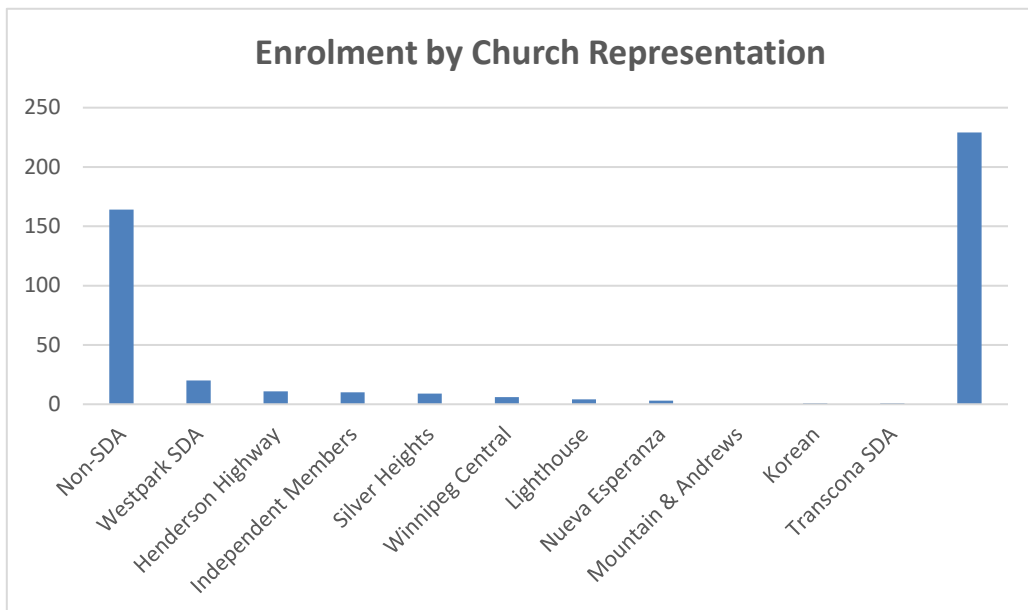
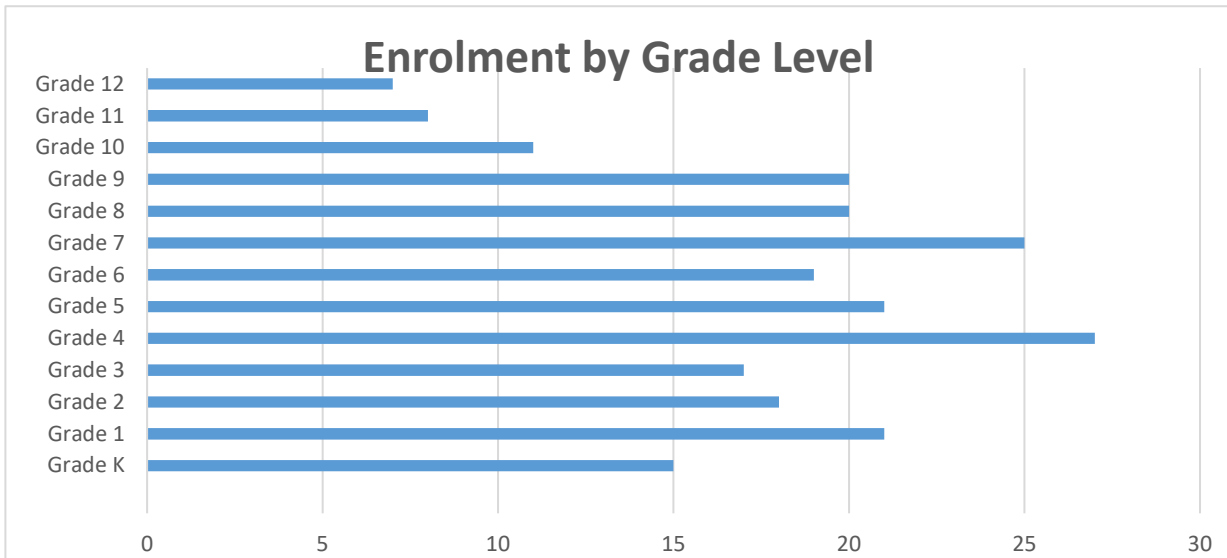
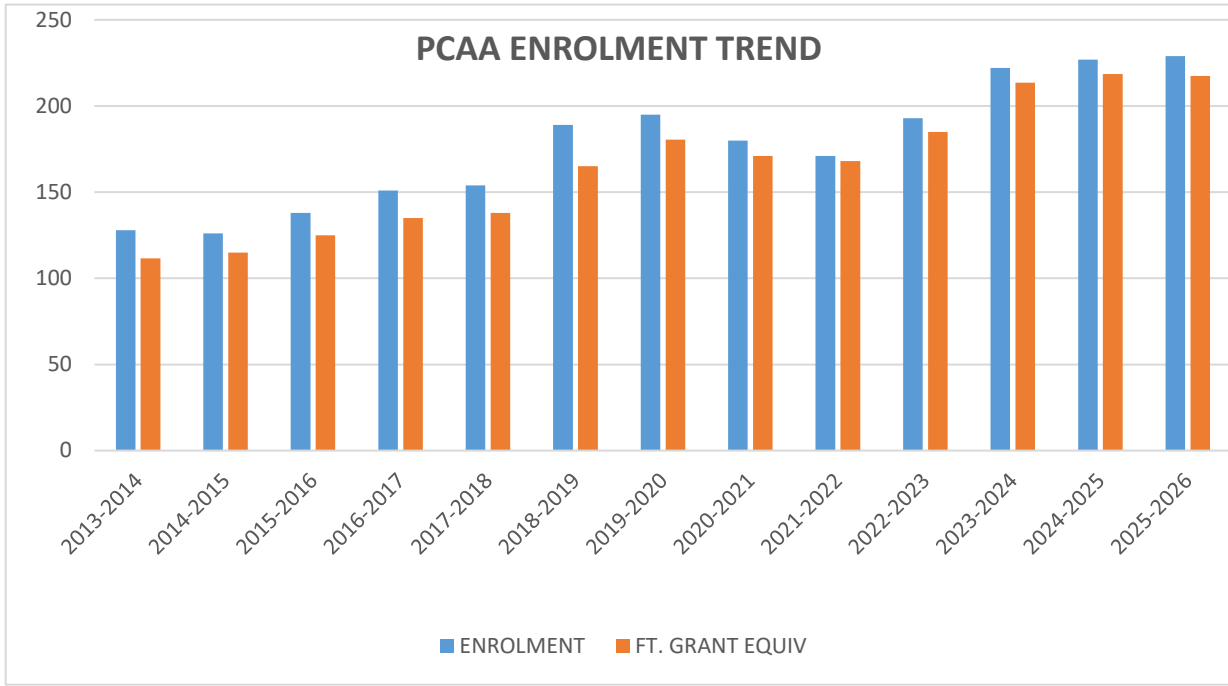
Our main challenges continue to include limited classroom space, teacher shortages, aging infrastructure, and lower enrolment in constituent churches. These realities remind us of the need for continued planning and faith-filled perseverance.

Closing Reflection

The 2024–2025 school year was a reminder that God’s blessings continue to sustain Prairie Central Adventist Academy. Our strength lies in the partnership among teachers, parents, students, and churches — united in the shared mission of preparing young people for life in this world and the world to come.

As a non-profit entity, every contribution directly benefits our students. We carefully reinvest all funds into improving our facilities, supporting our teachers, and enriching learning opportunities for every child.





CURRENT YEAR (2025-2026) FACULTY/STAFF PROFILE:

Mrs. Peart: Kindergarten

Mrs. Tagarao: Grades 1-2

Mrs. Brooks: Grades 1-2

Mrs. Lee: Grades 3-4

Mrs. Chavez: Grades 3-4

Mrs. Mitchell: Grades 5-6

Mrs. Young: Grades 5-6

Mr. Waite: Grades 7/8, Transitional Math

Grades 9-12

Mrs. Young

ELA 9-10, Math 9, Biology 11/12, French 7-12

Ms Mutya

EAL 11-12, Humanities 9-12, Personal Finance 9-12,

Digital Videos

Mr. Oa

Math 10-12,, Science 10, Physics 11/12, Chem. 11/12,

Mr. Alexis:

K-8 Music, K-6 French, 9-12 Music

Pr. Young/Chaplain:

Bible 7-12, Graphic Arts 5-8

Ms. Tuyishime:

3-12 PE, Essential Math 11-12

Resource/Support Team:

Mrs. Landry: Resource Support

Mrs. Ott: Educational Assistant

Mrs. Rodriguez: Educational Assistant

Mrs. Acosta: Educational/PE Support

Mrs. Nimo: Educational Assistant

Mrs. Sokolies: Music Support

Khuram Gill: IT/Computer Support

Nicolae Budica: Bus Transportation

Cormac Foster: Development

Tammy Hansen: Wellness & Development

Suzannie Davis: Admin Assistant

Evelyn Mallorca: Admin Support

Madison Mutya: Admin Support

Dorian Piedra: Accountant

Ian Mighty: Principal

TEACHING STAFF QUALIFICATIONS:

Degrees	Number of Faculty/Staff
Doctoral	1
Masters	3
Bachelor of Education	8
Bachelor of Science	2
Bachelor of Arts	3
Certificates	2

TEACHERS' YEARS OF EXPERIENCE:

Years	Number of Teachers
1-5	1
5-10	3
10-15	2
15-20	2
20+	4

FACULTY/STAF/STUDENT IN-SERVICE RECORD

Event	Location/Trainer	#Days/Hours	Faculty/Staff/Student
Educational Assistant Orientation	PCAA- Ian Mighty	5 hours	Staff
Facts Management Orientation	PCAA -Self-paced	2 hours	Faculty
Mathology	PCAA – Mathology Rep	2 hours	Faculty & Staff
School Bus Safety	PCAA—Nicolae Budica	2 hours	K-12 Students
SAGE	City Wide--Various	5.5 Hours	2 Teachers
Respect in Schools	PCAA -Self-paced	Varied	5 Staff
4-Seasons Indigenous	PCAA-Self-paced	Varied	5 Staff
Sexual Abuse-Reclaiming Hope	PCAA Self-paced	Varied	5 Staff
Epi-Pen & Glucose Monitoring	PCAA- Public Health	1 hours	Faculty & Staff
New MB ELA Curriculum Outcomes	Lana Landry	5.5 hours	Faculty & Staff
Behaviour Management & Student Incentives	Maureen Stewart, Psy, Child Guidance	1 hr	Faculty/staff

Faith-Development Activities

Description of Activity and Facilitators	Location	Average Number of Hours/Days	Participants Involved
Daily Faculty/Staff Worship	Staff Room	30+ hours September 2024 to June 2025	Teachers, Staff
Daily class worship – Teacher-led	Classrooms	110+ hours per classroom	Teachers & Students
Friday Chapels Pr. Young, Student Praise Team	PCAA Gym	50+ hours September 2023 to June 2024	School-Wide
2 Annual (WISE) Week of Prayers -both led by various Alumni & Past Teachers	Gymnasium	Nov 2024 & Mar 2025	All Faculty/Staff & Students
Church Visitations:	Two Church Programs held at Douglas Mennonite Church for Adventist Education Sabbath (April 2025) and Homecoming Sabbath (June 2025)		
Care Home Visitations:	Park Manor Care Home Visited In December 2024		
Christmas Concert	The Centennial Concert program was an inspirational event which showcased various community members and student performances		

RESULTS: Faith Improvement Goals for 2024-2025

*Increased opportunities for students to be involved in planning and implementation of faith- based activities	This goal continues to be met. Opportunities for student involvement in planning worship events (Chapels, House Meets & Sabbath Vespers programs at the school.)
*Increased opportunities for students to receive Bible Studies outside of the regular school day.	Intentional Bible Studies were not conducted during the 2024-2025 school year.
*Ongoing implementation of our “Spiritual Master Plan”	This is an ongoing endeavour. Administration to endeavor to keep the Spiritual Master Plan as a focus for staff with the intent of setting and focusing on specific yearly goals.

COMMUNITY SERVICE PROJECTS

Activity & Facilitators	Location	Average Hours/Days	Participants Involved	Results
Annual Terry Fox Run for Cancer	PCAA	14 day Campaign	School-Wide	Cancer Awareness & Raised \$250
Winnipeg Harvest “Food-Tober”/Collect A Tin for the Bin”	PCAA	30 Day Campaign	School-Wide	1 tub of non-perishable food items collected
Adventist Community Services ACS	ACS	15+ Hours	Grades 11-12	Off-loaded food trucks & counted & arranged stock

PCAA submissions for newsletter

24/25 School year - Friends 4 Jesus – Let's Work Together Project

Last school year, Prairie Central Adventist Academy launched the *Friends 4 Jesus – Let's Work Together Project* as part of Pentecost 2025. Led by Pastor Shaun and Wellness Coach Tammy Hansen, the initiative united students, staff, and families through outreach, mentorship, and family events with local churches. A highlight was the weekly online prayer group, where students shared devotions and prayed for the school, community, families, and our country.

The experience strengthened students' faith, built confidence, and fostered belonging and hope. Many shared how prayer and connection helped them manage stress, feel supported, and improve their overall wellness. Because of its success, the school hopes to relaunch the program this year, expanding it into a peer support and prayer group, continuing to nurture both the spiritual and mental health of students.



(prayer walk)





(family fun night)

April 2025 - Earth Day Community Clean-Up with ACS

In partnership with Adventist Community Services (ACS), PCAA students rolled up their sleeves to care for our neighbourhood this Earth Day. Equipped with gloves, bags, and big smiles, students cleaned up around Elmwood, showing pride in their community and stewardship for God's creation. Their teamwork and enthusiasm inspired local residents and demonstrated the power of youth leading by example.



(community clean up)



PCAA Students Serve with ACS at Harvest Manitoba

In partnership with Adventist Community Services (ACS), Prairie Central Adventist Academy students have been volunteering at Harvest Manitoba, helping sort and pack food for families across Winnipeg. This meaningful partnership gives students the opportunity to live out compassion in action—learning about food security, teamwork, and the power of service. Through volunteering, students build empathy, strengthen leadership skills, and experience the joy of giving back. Many shared how the experience left them feeling grateful, connected, and inspired to continue serving their community.



June 2025 - PCAA Students Support Wildfire Relief

Prairie Central Adventist Academy partnered with [ADRA Canada](#) to collect needed items for the Manitoba Wildfires evacuees, including snacks, children's coloring books and crafts, baby items and other needed resources. These were delivered June 6 to the Southern Chiefs' Organization warehouse. Pictured are Southern Chiefs' Organization staff, PCAA principal Dr. Ian Mighty, and Stephanie Yamniuk, ADRA Regional Manager for Manitoba-Saskatchewan.



Summer 2025 - Youth Leadership in Mental Health and Wellness

Several PCAA students volunteered with ACS's *Youth Mental Health and Wellness Summer Program*, a six-week initiative supported by the Rotary Club of Winnipeg. The program helped local youth build coping skills, confidence, and connection through creative expression, journaling, and community service. Volunteers played a vital role in making everyone feel welcome and supported.

Results were inspiring, 100% of participants learned new wellness strategies, over 70% made

positive lifestyle changes, and many described the program as a “safe place to belong.” PCAA is proud of our students for sharing their time and compassion to make a real difference in the lives of others.



(Artist Clyde Finlay)



(Speaker Jon Hansen)



(Steel Drums – Clyde Heerah)



(Speaker – Stephanie Yamniuk)

PCAA Students Volunteer at ACS Food Bank

Prairie Central Adventist Academy students have been actively volunteering at the Adventist Community Services (ACS) Food Bank, helping prepare and distribute food hampers to local families in need. Through their service, students learned firsthand about community care, compassion, and the importance of helping others. The experience fostered teamwork, gratitude, and a deeper understanding of how small acts of kindness can make a big difference. Many students expressed how meaningful it was to serve their neighbours and be part of a ministry that brings hope and nourishment to the community.



Honouring Local Heroes

In a powerful school assembly, students publicly thanked those who serve the community, including the Winnipeg Police Service, Fire Department, and MLA Matt Wiebe. Students prepared gift baskets and presented service awards, moving the fire chief to tears. The experience left a lasting impact on students, staff, and guests alike.



Summer 2024 - Staff Wellness Training and Support

Prairie Central Adventist Academy celebrated the success of its Summer Staff Wellness Training and Support Program, made possible through the generous funding of ADRA Canada and Henderson Highway Seventh-day Adventist Church. Developed and led by Tammy Hansen, PCAA Wellness Coach, the program provided educators with practical tools, coaching, and support to strengthen their mental, emotional, physical, and spiritual well-being.

Through group workshops and one-on-one sessions, teachers learned strategies to manage stress, prevent burnout, and create personal wellness plans. The initiative fostered resilience, balance, and a stronger sense of community among staff—helping build a healthier, more supportive learning environment for students.

Following its success, PCAA is expanding this initiative to include families, with plans to offer wellness opportunities for parents, staff, and alumni in the coming year. Special thanks to ADRA Canada and Henderson Highway Seventh-day Adventist Church for investing in the well-being and growth of our school community.



THANK YOU

Thank you to **ADRA Canada** and **Henderson Highway Seventh-day Adventist Church** for funding & partnering with **PCAA** to provide a **summer wellness program** for staff and students this past summer 2024!

Benefits of the Wellness Program:

- Improved Physical Health
- Mental Health Support
- Enhanced Work-Life Balance
- Increased Job Satisfaction
- Community Building

Co/EDUCATIONAL ACTIVITIES

Activity	Date & Venue	Participants Involved	Results
Camping Trip	September 2024 Birds Hill Provincial Park	Grades 9-12	Great bonding experience for students and their teachers.
Truth & Reconciliation Day Student Enrichment Committee	September PCAA	School Wide	Created awareness and understanding of Indigenous history and culture.
Nutrition Week Student Enrichment Committee Lead: Sharon Delgado	October 2024 PCAA	School-Wide	Exposure to nutritional food choices, healthy dieting and its benefits.
Heroes of Faith Month Student Enrichment Committee	November 2024	School-Wide	Students learned about faith, courage, and service through real Christian role model
“Centennial I Love to Read Month”	February 2024 PCAA	School-Wide	Promoted a lifelong love for reading and strengthened literacy skills.
Student Authors	Throughout the Year	GradesK-8	Built confidence, strengthens writing and communication skills, and gives students a sense of ownership and pride in sharing their ideas with others.
"A-Student" Qualities Student Enrichment Committee	Throughout the Year	School-Wide	Sought to develop strong character, good study habits, and a positive attitude—reminding them that being an “A student” means excellence in both academics and behaviour.
Cultural Diversity Week Student Enrichment Committee	May/June	School-Wide	Promoted respect, understanding, and appreciation for different cultures—helping students learn to value diversity and build a more inclusive school community.

FIELD TRIPS:

Activity	Date & Venue	Participants Involved	Results
Clean Air Day	April, 2025 Norwood Community Center	Grades k-4	Students learned to care for the environment.
The Leaf	May, 2025 Assiniboine Park	Gr. K-2	Students explore nature, culture, and sustainability through its diverse plant and garden exhibits.
Bowling	June 2025 Chateau Lanes	Gr. 7-8 Grades 9-10	Students developed teamwork, coordination, and sportsmanship while having fun and staying active.
Beach VolleyBall	June 2025 Beach Volleyball Center	Gr. 7-8 Gr. 9-10	Students developed teamwork, coordination, and sportsmanship while having fun and staying active.
Historical Connections	June 2025 The Forks Market	Gr. 7-8	Students explored Winnipeg's history and culture in a fun way.
Year-End Celebration	June, 2025 Assiniboine Park	Grades K-2	Explored nature, wildlife, and art in a fun outdoor setting.
Year-End Celebration	June, 2025 Kildonan Park	Grades 11-12	Explored nature, wildlife, and art in a fun outdoor setting.

Area for Improvement: Home and School Involvement

We recognize the need to **strengthen our Home and School Association** by encouraging more parent participation and leadership. Parents are encouraged to **take an active role in planning and supporting school programs**, volunteering, and serving in leadership positions. Greater parent involvement will help build **stronger school-home connections** and create more opportunities for student and family engagement.



"Your son carved his initials in his wooden classroom desk and argued that he was merely doing desktop publishing."

Grade	Average Attendance %
Kindergarten	94+
1-2	95+
3-4	90+
5-6	92+
7-8	91+
9-10	87+
11-12	89+

INFORMATION & COMMUNICATION TECHNOLOGY USEAGE

DATE	ITEM	QUANTITIY	DESCRIPTION
Ongoing	Ongoing subscriptions of: Reading AtoZ, Mathletics, Essential Skills, Language Nut, Reading Eggs, Zoom		Online Educational Software Subscriptions
August 2025	<u>UMIDIGI A15 Tab Tablet, 2K Vivid 11 inch FHD+ Large Touch Screen</u>	6	New - Android 13 Tablets 2024, 16(8+8) GB+256GB 1TB
August 2024	<u>GMKtec Mini PC N100, Preinstalled Windows 11 Pro (3.4GHz),Desktop Computer 4K Dual HDMI Display/4x USB3.2/WiFi</u>	14	New - <u>16GB DDR4 RAM 1TB PCIe M.2 SSD,</u>
November 4, 2024	Asus Chromebooks	3	New - 128 GB and 8 GB RAM
November 2024	Ptz Camera for Streaming	1	New - 30 X Optical Zoom
November 2024	UMIDIGI Android Tablet 10+ inch	24	Replaced failing Ipads
2021-2022)	Purchased New Server	PowerEdge T350 Server	
2020-2021	ChromeBooks Units + 1 Charging Cart	30	Dell 2021 Systems
2020-2021	Purchased Sony Alpha 7III Canon EOS RP camera	1	State-of-the-Art Camera Equipment, Educational Software subscriptions
2019	Acquired Grant funding of \$10,000 US for STEM Program Implementation		*Source of Funding Versa-Care Foundation

DATE	HARDWARE/SOFTWARE	DESCRIPTION-QUALITY
November 2024	(3) ASUS Chromebook CX1, 15.6" FHD NanoEdge Display, Intel Celeron N4500 Processor, 128GB eMMC Storage, 8GB RAM.	
November 202	(1) Ptz Camera for Streaming	AI Auto Tracking 30x Optical Zoom
2021-2022)	Purchased New Server	PowerEdge T350 Server
2020-2021	<ul style="list-style-type: none"> • Purchased additional 30 ChromeBooks Units + 1 Charging Cart • Purchases Sony Alpha 7III Canon EOS RP camera • Ongoing subscriptions of: Reading AtoZ, Mathletics, Essential Skills, Language Nut, Reading Eggs, Zoom 	<p>Dell 2021 Systems</p> <p>State-of-the-Art Camera</p> <p>Equipment, Educational Software subscriptions</p>
2019	Acquired Grant funding of \$10,000 US for STEM Program Implementation	*Source of Funding Versa-Care Foundation

Devices in all classrooms are connected to the internet via either a wireless and or a hard-wired network.

PRAIRIE CENTRAL ADVENTIST ACADEMY

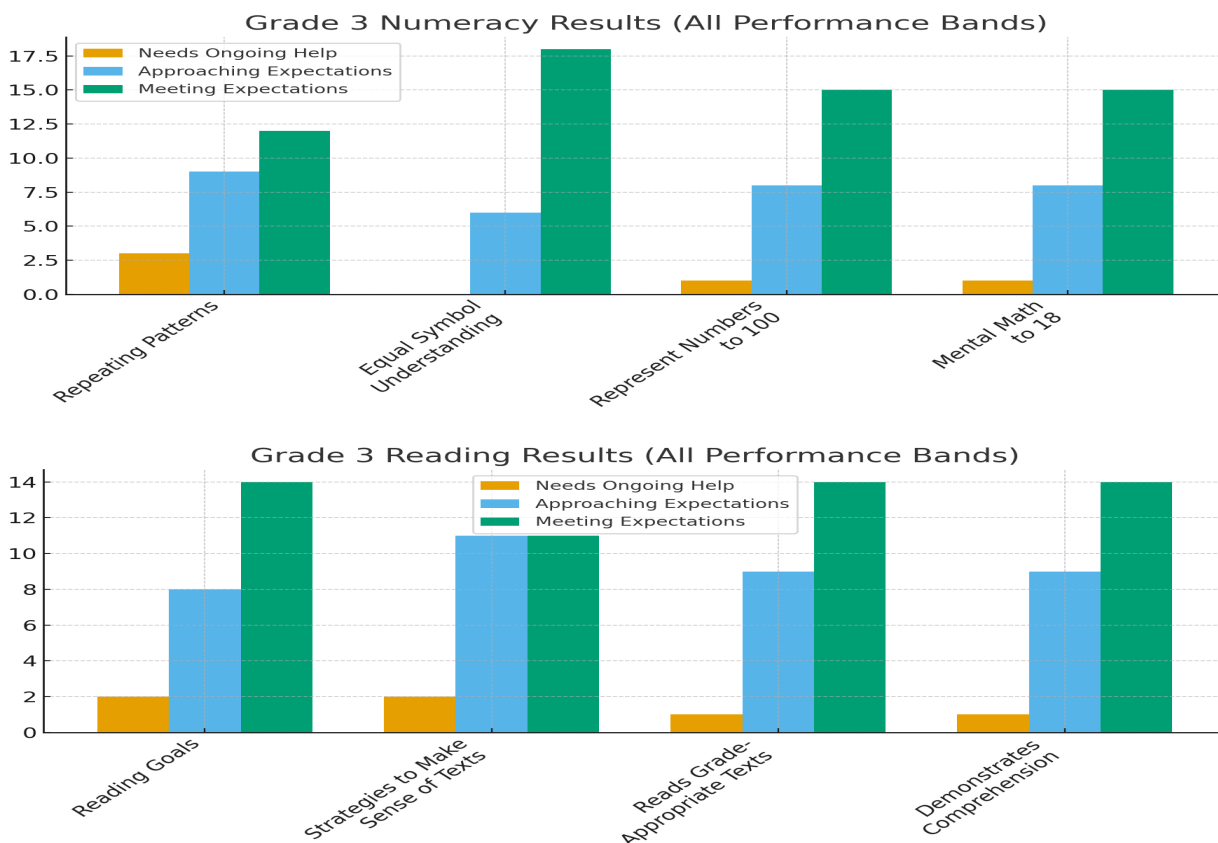
Grade 3 Reading & Numeracy Assessment Report – 2024–2025

A total of 24 Grade 3 students completed the provincial Grade 3 Entry Assessment. Most students met grade level expectations in both Reading and Numeracy. A moderate group is approaching expectations, and a small number require ongoing support.

Reading: Students showed strong skills in reading grade level texts and demonstrating comprehension. A few students need support with comprehension strategies and applying reading strategies consistently.

Numeracy: Students demonstrated strength in understanding equality, representing numbers to 100, and mental math. A few students require additional support in recognizing repeating patterns and increasing mental math fluency.

Combined Reading & Numeracy Performance



Meeting the Needs of Students

- Teachers plan, prepare, and work closely together to support every student.
 - We are committed to creating a **spiritual, caring, and supportive school environment**.
 - Learning activities are designed to be **meaningful, hands-on, and engaging**.
 - Teachers regularly review **assessment results** to identify and address learning challenges.
 - Ongoing conversations focus on how to **best support each student's individual needs**.
 - The school partners with the **Winnipeg Child Guidance Clinic** to access support from specialists such as a school psychologist, reading clinician, and speech pathologist.
 - We continue to make use of **teacher aides and educational assistants** to provide extra classroom support.
 - A variety of **online learning programs**—such as Mathletics, Essential Skills, Language Nut, MathSeeds, and Reading Eggs—are used to help students learn at their own pace.
 - Teachers and staff receive **ongoing professional training** to improve their skills.
 - There is a **school-wide focus on student engagement**, encouraging students to take responsibility for their own learning and to strengthen their reading and comprehension skills.
-

Teacher Professional Development

- The school provides and supports **regular training opportunities** for teachers.
 - Teachers are encouraged to **take initiative** in improving their teaching practice.
 - High expectations are set for both **teaching quality and student learning outcomes**.
-

Parental Involvement

- Parent involvement is **essential** to student success.
 - The school hosts **Back-to-School events** each year so parents can meet teachers, learn about classroom routines, and understand expectations.
 - Parents are encouraged to **contact teachers or staff anytime** to discuss their child's progress.
 - **Formal parent-teacher interviews** are held at the end of Terms 1 and 2.
 - **Report cards** are issued three times per year in the elementary program and after each quarter in the high school program.
-



Recommendations & Action Plan Tracking Sheet 2025–2027

This document consolidates all recommendations and action items from the NAD Accreditation Report, PCAA Action Plans, and the Manitoba Education Visit Summary Report.

Section 1 – NAD Accreditation Recommendations

#	Recommendation / Action Plan	Responsible Person(s)	Timeline / Deadline	Status (C / PC / INC)
1	Provide faculty training to align NAD and Manitoba curricula and use assessment data.	Conference Office of Education	2024–26	PC
2	Ensure all teachers maintain NAD certification and endorsements.	Conference Office of Education	Annual	C
3	Develop processes for faculty to analyze data across grades to enhance learning.	Principal, Faculty	2024–ongoing	PC
4	Administer standardized CAT V tests annually and review results.	Principal, Teachers, Board	When CAT V is implemented	INC
5	Ensure regular evaluations of teachers with timely feedback.	Education Superintendent/ Principal,	Oct & Apr annually	C
6	Create and review the Continuous School Improvement Plan (CSIP).	Board & Admin	2025–30	PC
7	Establish Academic Standards Committee.	Board & Principal	2025	PC
8	Ensure all outlets near water sources are GFCI and have covers.	Maintenance, Principal	Ongoing	C
9	Upgrade the Internet infrastructure for optimal speed.	Principal, IT Provider	June 2027	C
10	Implement Professional Growth Plan (PGP) submission and mentoring process.	Conference Office of Education	2024–25	PC
11	Increase prep time for elementary teachers.	Principal	2024–25	C
12	Integrate Visiting Team recommendations into Strategic Plan and CSIP.	Board, Admin	2025–26	PC

Section 2 – PCAA Action Plans

#	Recommendation / Action Plan	Responsible Person(s)	Timeline / Deadline	Status (C / PC / INC)
1	Review and update Mission, Vision, and Values statements systematically.	Board, Principal	2025	PC
2	Increase stakeholder engagement through events and communication.	Community Engagement Committee	Ongoing	C
3	Create systematic processes for reporting student academic, behavioural, and attendance data.	Principal, Faculty	2025	PC
4	Encourage faculty collaboration to improve engagement and reflection.	Principal, Teacher Cohorts	2025–ongoing	PC
5	Increase teacher efficacy in standardized assessments through PD.	Conference Office of Education, Principal	2025	PC
6	Enhance teacher utilization of assessment data to enhance learning experiences.	Principal, Teachers	2025–26	PC
7	Enhance collaboration among faculty to improve student learning.	Principal	2025–26	C
8	Include provisions for physical disabilities in parent communication materials.	Board, Admin	2025–26	INC
9	Develop a documentation system for workplace training (NVCI, safety, ergonomics).	Principal, Admin Team	2025	PC
10	Implement formal personnel evaluation and growth process (E312).	Conference Office of Education, Principal	2024–ongoing	C
11	Address classroom and facility space limitations through expansion.	Conference Office of Education Board, Admin	Sept 2025	PC
12	Align curriculum goals with Adventist holistic education philosophy.	Conference Office of Education Principal, Staff	Ongoing	C
13	Address incomplete accreditation recommendations (FACTS, reading, finance, staffing, engagement).	Principal, Finance Committee, Faculty	2024–27	PC

Section 3 – Manitoba Education Recommendations

#	Recommendation / Action Plan	Responsible Person(s)	Timeline / Deadline	Status (C / PC / INC)
1	Staff to become familiar with the Framework for Learning and Manitoba's Global Competencies.	Conference Office of Education, Principal, Board All Staff	2024-25	PC
2	All staff to complete Treaty Education for All by December 31, 2025.	Principal, Staff	2025	PC
3	Ensure staff renew Respect in School (every 4 yrs) and Respect in Sport (every 5 yrs).	Principal, Staff	Ongoing	PC
4	Complete Accessibility for Manitobans Act training (Customer Service, Employment, I&C).	Principal, Staff	2025-27	PC
5	Add a Vice Principal position to support school administration.	Board, Principal	Future growth	INC
6	Obtain Fire Safety Inspection for satellite campus.	Principal	2026-2027	PC
7	Test water fixtures for lead under the Lead in Drinking Water Grant.	Facilities, Admin	2025	C
8	Service AED regularly and maintain evacuation/lockdown drill schedule.	Principal, Safety Officer	Each school year	C
9	Submit Balanced School Day renewal request with required report by May 2025.	Principal	May 2025	C
10	Ensure 'O Canada' recording uses official 2018 lyrics and establish annual chapel theme.	Principal, Staff	2024-25	C

Legend: C = Complete | PC = Partially Complete | INC = Incomplete

Prairie Central Adventist Academy

One-Page Summary Dashboard – Recommendations & Action Plans 2025–2027

This summary provides a concise overview of progress made toward all recommendations and action plans from the NAD Accreditation Report, the PCAA Action Plans, and the Manitoba Education Visit Summary. It highlights completion totals and percentages for each area.

Section	Total Items	Completed (C)	Partially Complete (PC)	Incomplete (INC)	Completion Rate (%)
NAD Accreditation Recommendations	12	5	6	1	41.7%
PCAA Action Plans	13	5	7	1	38.5%
Manitoba Education Recommendations	10	5	4	1	50.0%

Overall Progress Summary

Total Recommendations	Completed (C)	Partially Complete (PC)	Incomplete (INC)
35	15	17	3

Overall Completion Rate: 42.9%

Partially Complete: 48.6%

Incomplete: 8.6%

This summary is designed for administrative and board review, providing a quick reference to the overall progress of Prairie Central Adventist Academy's improvement initiatives.

**Education and Early Childhood Learning**

System Performance and Accountability Division
Governance and Policy Branch
Independent and International Education Unit
1577 Dublin Avenue, Winnipeg, Manitoba, Canada R3E 3J5
T 204-945-7948 F 204-948-3870
www.edu.gov.mb.ca/k12

January 27, 2025

Ian Mighty, Principal
Prairie Central Adventist Academy
imighty@pcaa.ca

Dear Ian:

Thank you for facilitating my visit to Prairie Central Adventist Academy on January 15-16, 2025. I enjoyed speaking with you about school operations and curriculum implementation, observing in classrooms, and interacting with staff and students at both campuses.

School visits are an opportunity to support the work of funded independent schools while monitoring compliance with requirements. Funded independent schools must adhere to the requirements for provincial funding, as stipulated in subsection 60(5) of The Public Schools Act and the Private Schools Grants Regulation (Manitoba Regulation 61/2012), as well as other applicable components of The Public Schools Act and The Education Administration Act, plus pertinent regulations, department policy and Ministerial directives.

Following is the summary report which documents the recent visit to Prairie Central Adventist Academy. If there are any questions about the summary report, please contact me at 204-945-0961 or by email at darcy.bayne@gov.mb.ca.

I look forward to continuing our collegial relationship. Please extend my thanks to the staff and students for creating a welcoming atmosphere.

Best wishes for the remainder of the 2024/25 school year.

Sincerely,

Darcy Bayne, Liaison Officer

c. Dr. Chrispin Ntungo, Board Chair, Prairie Central Adventist Academy

Introduction

- This summary report is based on discussions and classroom observations made during the school visit to Prairie Central Adventist Academy on January 15-16, 2025.
- The previous school visit was in May 2022.
- In September 2024, the school established an off-site classroom at Braeside Church (1011 Munroe Avenue) for Kindergarten to Grade 2 students in order to facilitate a building expansion project at the main campus (56 Grey Street).

Recent Department Initiatives

- It is recommended that staff be familiar with the [Framework for Learning](#), including [Manitoba's Global Competencies](#).
- All school staff are expected to complete [Treaty Education for All](#) by December 31, 2025.
- The requirement to complete [Respect in School](#) is every four years and [Respect in Sport](#) is every five years or less, depending on the sport.

School Leadership and Board Governance

- A presentation on Board Governance, which outlines the role of the Board of Directors, the Principal, and the School-Based Parent Group, is available to all funded independent schools. This presentation can be done virtually or in-person and can be in the evening or on a weekend. Please contact your Liaison Officer for further information.
- For the 2024/25 school year, all schools were required to revise use of technology policies to include clear guidelines for cell phone use. Thank you for submitting your revised policy to sai-adm@gov.mb.ca for review.
- Schools were required to align local policies to be consistent with [A Policy Directive Enhancing Proactive Supports to Minimize the Use of Suspension](#) by May 31, 2024.
- The [Accessibility for Manitobans Act](#) became law in December 2013 and consists of five standards. To date, schools must comply with the accessibility standards for Customer Service, Employment, and Information and Communication which includes an [on-line training component](#). Staff required to take the training, including educators, are encouraged to do so during the 2024/25 school year.
- The Board of Directors meets once per month. Recently, a focus of the Board of Directors is managing growth and space planning.
- There is a supportive relationship between the Board of Directors and the Principal.
- As an Adventist school, the school submits to regular accreditations, with the most recent being during the 2023/24 school year.
- The Principal is encouraged to review the [Manitoba School Leadership Framework](#) as it is a valuable tool to aid self-reflection, guide leadership development, and impact learning and well-being for all students.
- The School-Based Parent Group facilitates community-building events, including activities that promote good health, and hosts workshops for parents. This group also fundraises for items wanted by staff that fall beyond the regular budget.

Student Demographics

- It is recommended that staff be familiar with the updated [Standards for Appropriate Educational Programming](#) as they reflect the base or minimum practices and services that must be available to all students in Manitoba.
- Enrolment for the 2024/25 school year is 225 students in Kindergarten to Grade 12, an increase from the previous school year. There were three new students that started in January. The school is expecting seven graduates in June 2025. Approximately 40% of students attend one of the nine supporting Churches.
- Student retention is high. Enrolment is expected to increase again for the 2025/26 school year and waiting lists for certain grade levels are anticipated.
- The school currently has one student enrolled receiving Level 2 funding for students with special learning needs. Because the school receives additional funding, the school may be selected to participate in the Special Needs Funding Review and Reporting Process, conducted by the Inclusion Support Branch.
- The school has enrolled a small number of international students from China.
- For students with medical needs, URIS health care plans are in place and staff have received training to respond to an emergency.
- This is the final year the school will have a Shared Service Agreement (SSA) for clinician services with The Winnipeg School Division, as the division has opted not continue SSAs with independent schools. It is recommended the school start considering options for the provision of clinician services for future years.

School Staffing and Professional Learning

- The school employs 17 teachers, including the Principal, who has no teaching duties this year. There is a part-time Resource Teacher and six Educational Assistants.
- To support student mental health and well-being, the school hired a part-time Counsellor.
- As enrolment continues to grow, it is recommended a Vice Principal is added to support the Principal with the duties of school administration.
- There are two teachers who hold Limited Teaching Permits, which expire on June 30, 2025. It is recommended the school obtain a Limited Teaching Permit for the Physical Education instructor.
- The school is encouraged to become familiar with the [Teaching Certification Application Process for Internationally Educated Teachers](#), as it has recently changed.
- It is a challenge for the school to recruit substitute teachers. In an emergency situation, schools can use a non-certified person as a substitute teacher up to 20 days (or 15 consecutive days) in a school year without applying for a Limited Teaching Permit.
- As an Adventist school, professional learning opportunities are available, such as the Teachers' Convention which occurs every five years.
- Recent professional learning has focussed on conceptual understanding in Mathematics, reading comprehension strategies, executive functioning skills, and navigating a multi-level classroom.

School Staffing and Professional Learning (continued)

- As an Adventist school, all staff are required to complete a course on Truth and Reconciliation. In addition to this, to meet the mandate of Treaty Education training, the school is planning to have some staff complete Treaty Education training this year and then share this learning with the remaining staff by December 31, 2025. The school received Treaty Education kits.
- It is recommended that the school consider facilitating teacher visits other schools as observing in classrooms and having conversations with other educators is a valuable form of professional learning.

Safety, Facilities, Resources and Transportation

- The Fire Safety Inspection Report for the main campus on file with the Independent and International Education Unit is current until June 2026. However, a Fire Safety Inspection Report is needed for the satellite campus. Schools are required to conduct ten evacuation drills and two lockdown drills each school year.
- If not already complete, it is recommended the school test all fixtures and taps while the [Lead in Drinking Water Grant](#) is available, as testing can be done at no-cost. If there are elevated levels of lead in any taps or fixtures, this grant will also cover costs for mitigation.
- Regular service of the Automated External Defibrillator (AED) is recommended.
- The main campus of the school is undergoing an expansion project to add five new classrooms, with the option to add a second level in the future. The hope is that the new addition will be ready for September 2025.
- In April 2022, the school was advised of elevated levels of lead in soil. The school mitigated by adding grass to the front yard. Mitigation to the back field will occur during the expansion project.
- At the satellite campus there are three newly renovated classrooms. The school is also able to use the multi-purpose room as a gymnasium and an additional room for small group or individual instruction. The Principal attends the satellite campus weekly.
- The school continues to invest in technology. Recently, iPads were replaced by new tablets for use by students in Kindergarten-Grade 4. Students in Grades 5-12 have access to Chromebook laptops. Teachers use Microsoft Teams as a learning management system.
- Approximately 60-65% of students are transported by bus to and from school. The school owns two busses (one that is used to operate a route and one available as a contingency plan). The school is also contracting with a transportation company to offer a second route. At the end of this year, the school intends to determine viability of owning/operating busses versus contracting with an outside provider.
- Please be advised that it is responsibility of the school to ensure compliance with any requirements of Manitoba Public Insurance and The Highway Traffic Act. Schools are required to conduct bus evacuation drills. Resources related to the safe transport of students are available from Manitoba Education and Early Childhood Learning's [Pupil Transportation Unit](#).

Curriculum Implementation and Educational Programming

- Please check the [Curriculum Development and Implementation website](#) for the status of each curriculum. Currently, [K-10 Science](#) is in the piloting phase with mandatory implementation expected for the 2026/27 school year.
- Teachers implement Manitoba curriculum using a wide variety of resources and activities.
- Teachers are encouraged to ensure original student work is posted within the classroom.
- Kindergarten is offered as a full-time program. The school has adopted a multi-level grade philosophy for elementary students, with grade groupings of 1-2, 3-4, 5-6 and 7-8.
- For Fine Arts programming, students in Grades 5-8 can choose from Music (Handbell, Choir, Ukelele/Guitar), Art (Photography, STEAM, Graphics) and Drama.
- Senior Years' students can choose from a variety of elective courses. Some courses are rotated to ensure ample enrolment, and some courses are held during the lunch hour.
- This is the last year for Senior Years' students to participate in Human Ecology and Industrial Arts courses at Churchill High School as The Winnipeg School Division has opted not continue SSAs for facilities/resources. The school is considering options for elective courses to replace this programming.
- To supplement programming, Senior Years' students can take courses through InformNet, Manitoba's Online High School.
- The school implements the Balanced School Day Model at the satellite campus and ensures the required daily instructional time of 300 minutes is preserved. If the school wishes to continue using the Balanced School Day model beyond the 2024/25 school year, please send a new request for approval by the end of May 2025. This request should be accompanied by a short report that outlines:
 1. The observed benefits derived from the model.
 2. Assurance that the required curriculum and instructional time continue to be met.
 3. Confirmation that the schedule allows sufficient time for teachers to plan effective instruction and learning.
 4. Demonstrates that the school community continues to be supportive of this model.

Assessment, Evaluation and Reporting

- Teachers use the Provincial report card template.
- In Kindergarten-Grade 8, report cards are issued three times per year. In Grades 9-12, report cards are issued four times per year. Student-led conferences follow the release of the report card.
- The school has provided a translator for meetings with parents and may benefit from using a translation application when a translator is not available.
- The school collects literacy data using Fountas & Pinnell Benchmark Assessment Systems. This data is used to inform instructional practice.
- Last year, Grade 10 students participated in the 2023 Grade 10 Provincial Evaluation in Mathematics, Reading, and Responding, a voluntary pilot program.
- The school is reminded that Grade 12 Provincial Test materials must be returned to the department in a timely manner to ensure a report on marking can be generated.

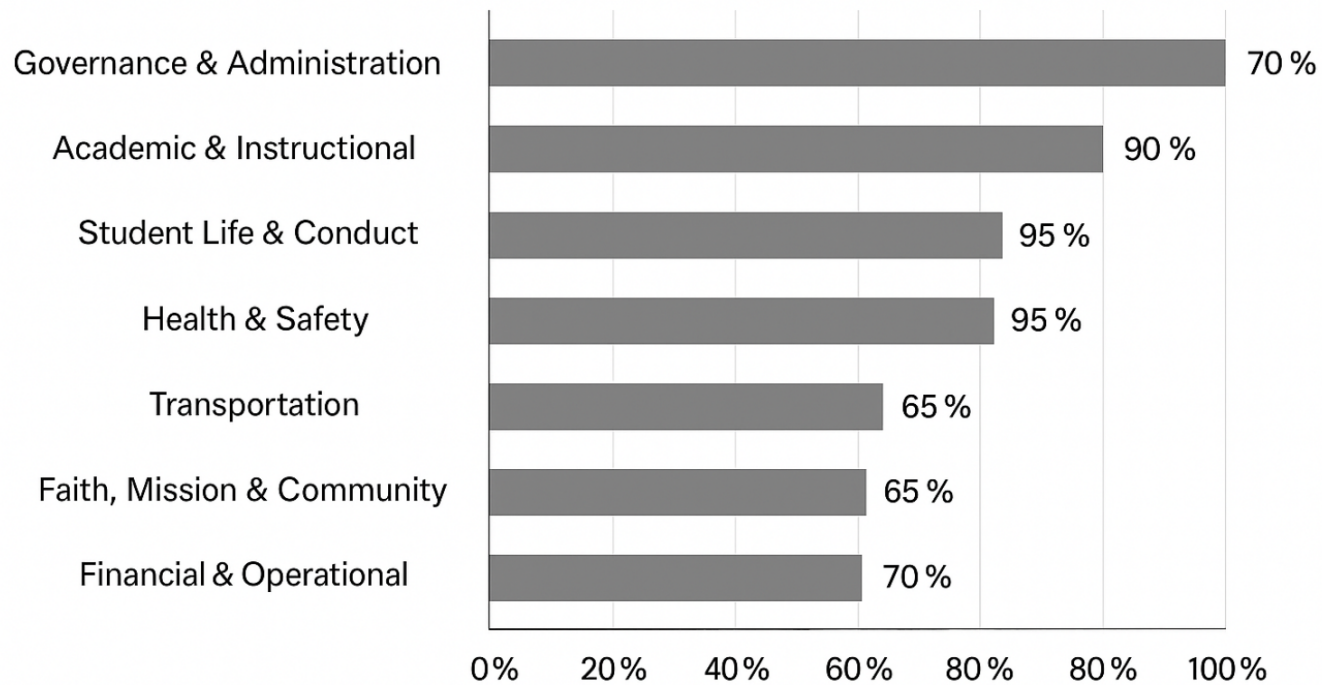
School Activities

- The school offers before and after school care.
- The national anthem is sung at the beginning of each day. Please ensure the recording used for O Canada contains the official lyrics, which were updated in 2018.
- Following O Canada, the school aim, motto (Philippians 4:13), and pledge is recited.
- A Remembrance Day service was conducted. The school can obtain speakers from the local Royal Canadian Legion.
- A land acknowledgement is given at formal events, such as graduation.
- School-wide Chapel services are held every Friday, and students from the satellite campus either attend in-person or virtually. The school may want to consider choosing a theme for each school year as this can guide Chapel services.
- Field trips are aligned with curriculum to extend learning beyond the classroom.
- Senior Years' students participate in a community-building camping trip.
- There are four school-wide house teams, which are used for intramural sports.
- This year, the Warriors played in the Zone 12 league of the Manitoba High School Athletics Association for Varsity Co-Ed Volleyball and Junior Varsity Boys Basketball.
- The school holds a Christmas Concert and a Spring Concert. Students are often invited to perform at supporting Churches or at Adventist personal care homes.
- Congratulations on achieving the milestone of educating students for 100 years! Best wishes as you prepare for the Alumni Homecoming in June 2025.

Conclusion

- Based on the 2024/25 school visit to Prairie Central Adventist Academy on January 15-16, 2025, it is confirmed that the school provides a curriculum and a standard of education equivalent to that provided by public schools and is meeting the requirements for provincial funding.
- The next school visit will be during the 2026/27 school year.

PCAA Policy Framework & SDACC Alignment 2025 — Coverage Summary



Executive Summary – Policy Framework & SDACC Alignment 2025

This updated executive summary provides a concise, board-ready overview of Prairie Central Adventist Academy’s (PCAA) policy framework and denominational alignment. It incorporates new cross-references to the Seventh-day Adventist Church in Canada (SDACC) Working Policy – Education Section (2022 Edition), ensuring that all policies now reflect both Manitoba Education standards and the national Adventist governance framework.

Overall Policy Coverage

Domain	Coverage (%)	Status	Next Steps
Governance & Administration	70%	⚙️ Partial	Develop Governance Manual referencing SDACC FE 03 15 Governance of Schools.
Academic & Instructional	90%	☑️ Strong	Add Homework & Inclusive Education Policies.
Student Life & Conduct	95%	☑️ Strong	Unify Safe & Caring Schools Policies.
Health & Safety	95%	☑️ Strong	Integrate into Safety Operations Manual.
Transportation	100%	☑️ Complete	Maintain biennial review.
Human Resource	65%	⚙️ Partial	Develop HR & Staff Conduct Manual with SDACC employment standards.

Faith, Mission & Community	65%	⚙️ Partial	Create Faith Integration & Chapel Policy (SDACC FE 13 60). 51
Financial & Operational	70%	⚙️ Partial	Develop Finance & Procurement Manual reflecting SDACC FE 15 70.

Overall Coverage: **~83%**

Key Highlights

- Strong dual alignment with Manitoba Education and SDACC Working Policy (2022).
- Comprehensive coverage in Student Life, Health & Safety, and Transportation domains.
- New Student Assessment Policy (2025) enhances academic consistency and reporting transparency.
- ⚙️ Emerging Areas: Governance, HR, and Faith Integration to be fully codified by 2026.

2025–2027 Development Priorities

Priority Area	Deliverable	Target Date
Governance & Administration	Comprehensive Governance Manual (SDACC FE 03 15)	June 2026
Faith Integration	Faith Integration & Chapel Policy (SDACC FE 13 60)	Nov 2026
Human Resources	HR Manual with Evaluation & Ethics Policy (SDACC FE 05 20)	Dec 2026
Finance & Operations	Finance & Procurement Manual (SDACC FE 15 70)	Jan 2026
Policy Consolidation	Full Policy Binder (Volumes I–VII)	June 2027

SDACC Alignment Addendum

This addendum outlines key alignment points between Prairie Central Adventist Academy policies and the SDACC Working Policy – Education Section (2022 Edition).

SDACC Code	Policy Area	Alignment Level	Next Step
FE 01 05	Philosophy of Education	☑ Aligned	Maintain reference in Mission & Values Policy.
FE 07 30	Student Conduct & Discipline	☑ Aligned	Continue restorative framework.
FE 13 60	Faith Integration & Spiritual Nurture	⚙ Partial	Create Faith Integration & Chapel Policy (2025).
FE 15 70	Financial Management & Stewardship	⚙ Partial	Reflect in Finance & Procurement Manual (2026).

PCAA’s policy framework demonstrates denominational coherence with the SDACC Working Policy (2022). Future updates will ensure complete integration by 2026, maintaining consistency with NAD and Manitoba Education standards.

“Let all things be done decently and in order.” – 1 Corinthians 14:40 (NKJV)

PCAA’s policies are **rooted in denominational authority (SDACC), governed by provincial law (Manitoba Education), and administered locally** under Conference and Board oversight.

Hierarchy of Policy Authority

- 1 SDACC / NAD Working Policies
- 2 Manitoba Education Acts & Regulations
- 3 Conference Oversight & PCAA Board Policies
- 4 School-Level Handbooks, Manuals & Frameworks

This layered system ensures that every PCAA policy is both **legally compliant** and **spiritually grounded** — fulfilling the Adventist mission of “Education for Eternity.”



CITY OF WINNIPEG

Planning, Property and Development Department
Service de l'urbanisme, des biens et de l'aménagement

Unit 31 – 30 Fort Street • 30, rue Fort, unité 31 • Winnipeg • Manitoba R3C 4X7
Inquiries for Permits only: 204-986-5140

Reference: 24-235419 ⁵³
Due: \$12,686.55
Paid: \$12,686.55
Bill(s): 1381299, 1401701, 1413729

PERMIT NO: 24 235419 000 00 EH

BUILDING PERMIT: Construct Addition - School

ADDRESS: 56 Grey St

Issued To:

John Arthur
Arthur Consulting
Work: 204-998-9898
1660 Kenaston BLVD Unit 1
Winnipeg, Manitoba R3P 0X6

Tenant:

Ian Mighty
Prairie Central Adventist Academy
Primary: 204-667-2383
56 Grey ST
Winnipeg, Manitoba R2L 1V3

Owners:

THE MAN-SASK CONF OF SEVENTH -
DAY ADVENTIST CHURCH
Prairie Central Adventist Academy (Ian
Mighty)

Booking Inspections:

All work must be inspected prior to being covered and at final completion.

Inspections can be booked by completing the online form at winnipeg.ca/commercialinspectionrequest (preferred method) or by calling the Commercial Inspections office at 204-986-5190 between 8:30 am and 4:00 pm, Monday to Friday.

Please visit our website at winnipeg.ca/commercialinspections for more information regarding the inspections process.

Description of Work:

Prairie Central Adventist Academy - Construct a One-storey, 5,120 ft², new addition to an existing school building.

Conditions:

PLEASE NOTE: OCCUPANCY PERMIT REQUIRED.

As per permit plans.

Occupancy Classification: Group A2 (Assembly Occupancy regulated by construction article 3.2.2.25). No change in major occupancy.

Firewall to be constructed as per MBC 3.1.10.

Occupant Load: 353 total (add: 168 exist: 185).

UTR to comply with MBC 3.8.3.13.

Maintain integrity of all required fire separations and exits.

Interior finish materials on walls and ceilings shall have a flame spread rating not exceeding 150.

Egress doors shall be readily openable from the inside without requiring keys or special devices.

Separate permits required for any mechanical, electrical and plumbing work.

The unobstructed width of a barrier-free path of travel shall not be less than 1100mm, as per MBC 3.8.3.2

Building is subject to the Manitoba Energy Code for Buildings (MECB).

Issuance of a separate Plumbing trade permit is required before commencing installation work or alteration.

The review, approval, and issuance of a separate M2 trade permit is required before commencing sprinkler installation or alteration.

The issuance of a separate M1 trade permit is required before commencing installation or alteration of the mechanical system.

Structural engineer to submit certification letter and one set of final "issue for construction" sealed, signed and reviewed copy of shop drawings, when applicable, as listed below, upon availability, prior to occupancy:

Open Web Steel Joist Shop Drawings

Structural Steel Connection Shop Drawings

Structural P.Eng Certification

PERMIT:

This certifies that the above named applicant is granted this permit to perform the work described in the above application and that payment for the said permit has been made. This permit is granted subject to the terms of the undertaking above stated and subject to the provisions of the applicable by-laws, regulations or orders and plans herebefore mentioned and nothing permitted hereunder shall be deemed to override the provisions of any applicable by-law of The City of Winnipeg or any Federal or Provincial statutes or regulations.

PLANS:

The plans, specifications and/or documents, on the basis of which this PERMIT was issued, shall be kept on site until completion.

REVOCATION:

This permit may be revoked if it was issued on the basis of mistaken or false information, or in error.

EXPIRY:

This permit shall expire and the rights granted under the permit shall be terminated on Dec 20, 2025.

Date Issued: June 23, 2025

GKAUR4
(Issued By)

Prairie Central Adventist Academy (PCAA)

Building Expansion – Board Report (November 2025)

1. Executive Summary

Prairie Central Adventist Academy (PCAA) continues to progress on the planned 5,120 sq. ft. expansion of its 56 Grey Street campus. The addition will address classroom shortages, support enrollment growth, and enhance program delivery across the K–12 spectrum. The project comprises five classrooms, two washrooms, a mechanical room, and a connecting corridor, all of which meet current provincial and national building codes.

2. Project Progress Timeline

Phase	Key Activities & Outcomes	Date / Status
2015	A needs assessment has been completed, identifying major space deficiencies.	Completed
2020–2023	Board and constituency approvals for 5,000+ sq. ft. expansion concept.	Completed
April 2023	Constituency approval for expansion and initial SDACC loan (\$925K).	Approved
2024	Final plans prepared by DIN Architecture; Sandbox Design engaged for civil redesign.	Completed
June 2025	City of Winnipeg issued Building Permit for 5,120 sq. ft. addition.	Issued
Sept 2025	First coordination meeting held; civil redesign in progress.	Ongoing
Nov–Dec 2025	Finalize IFC drawings, civil parameters, and permit extension.	In Progress
Spring 2026	Construction start anticipated.	Planned
January 2027	Target occupancy for new classrooms.	Projected

3. City of Winnipeg Building Permit Summary

Permit No.: 24-235419-000-00-EH

Issued: June 23, 2025 | Expires: December 20, 2025

Permit Fee: \$12,686.55 (Paid)

Occupant Load: 353 persons (185 existing + 168 new)

The permit will require renewal or substantial start by December 20, 2025.

4. Project Financial Overview

All financial figures have been standardized to a \$3.5M base construction cost.

Contingency is held at 6% for the original estimate and 10% for the updated November 2025 forecast. Totals now include Manitoba’s faith-based GST rebate (68%) and 7% PST application.

5A. Financial Comparison – Standardized to 6% and 10% Contingency (with Funding Shortfall)

Category	Original (6%)	Updated (10%)
Base Construction Estimate	\$3,285,000	\$3,500,000
Contingency	\$197,100 (6%)	\$350,000 (10%)
Subtotal (Before GST/PST)	\$3,482,100	\$3,850,000
GST (5%)	\$174,105	\$192,500
GST Rebate (68%)	-\$118,391	-\$130,900
Net GST Payable	\$55,714	\$61,600
PST (7%)	\$243,747	\$269,500
Grand Total Build Cost (After Rebate)	\$3,781,561	\$4,181,100
SDACC Loan	\$2,544,952	\$2,544,952
PCAA Contribution	\$1,086,207	\$1,086,207
Conference Contribution	\$25,000	\$25,000
Total Funding Available	\$3,656,159	\$3,656,159
Funding Shortfall (Over/Under)	-\$125,402	-\$524,941

Analysis Note:

The original (6%) contingency scenario results in a manageable shortfall of approximately \$111K, which could be absorbed through operational reserves, phased procurement, or donor pledges.

The updated November 2025 forecast (10%) reflects anticipated cost escalation and market variability, producing a projected shortfall of approximately \$525K. This figure defines the current fundraising target set by the Development Team for Spring 2026.

5E. GST/PST Summary – Faith-Based School (Manitoba)

Description	Amount (CAD)
Base Construction Cost	\$3,500,000.00
GST (5%)	\$175,000.00
GST Rebate (68%)	\$-119,000.00
Net GST Payable	\$56,000.00
PST (7%)	\$245,000.00
Grand Total Build Cost (After Rebate)	\$3,801,000.00

Faith-based schools in Manitoba receive a 68% rebate on GST through CRA's Public Service Body Rebate. However, PST (7%) applies in full, with no rebate, to private and faith-based institutions. Net GST after rebate is reflected in the totals above.

Potential Civil Cost Reduction – Sandbox Design Proposal

Context: Sandbox Design has proposed limiting stormwater management and drainage controls to the *new building addition only*, rather than applying the City's standard requirement to the *entire school site*. This targeted approach is consistent with recent successful approvals across Winnipeg and could yield significant savings.

Reduction %	Estimated Savings	Revised Civil Cost
40%	\$277,666	\$416,498
45%	\$312,374	\$381,790
50%	\$347,082	\$347,082

Projected Impact:

If approved by the City of Winnipeg, Sandbox's proposal could reduce civil costs by \$278K–\$347K, representing approximately 6.5–9% of the overall project value. Based on the current updated shortfall of \$524,941, this reduction would lower the remaining funding gap to approximately \$178K–\$247K.

This cost adjustment would significantly improve the project's financial feasibility, bringing PCAA much closer to full funding coverage within the secured contributions and the SDACC loan framework.

6. Next Steps (Nov 2025 – Spring 2026)

- Confirm City permit renewal or extension before December 20, 2025.
- Finalize Sandbox Design's civil scope and IFC drawings.
- Update construction tender pricing with Wulf Enterprises.
- Continue donor fundraising campaign to close the remaining cost gap.
- Target construction start: Spring 2026.

**MNP**

Prairie Central Adventist Academy

June 30, 2025

Jeff Eckstein, CPA, CA

T: (204) 336-6222

E: jeff.eckstein@mnp.ca

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[MNP.ca](https://www.mnp.ca)

Invoice



Invoice Number : 12754587

Client Number : 0431213

Invoice Date : Oct 29 2025

Invoice Terms : Due Upon Receipt

Prairie Central Adventist Academy
56 Grey Street
Winnipeg, MB R2L 1V3

For Professional Services Rendered :

Final billing for the preparation of financial statements for the year ending June 30, 2025	4,640.00
Administrative Expenses :	232.00
Goods & Services Tax :	243.60
Provincial Sales Tax :	324.80
Total (CAD) :	5,440.40

GST Registration Number : 121882955 RT 0001

Invoices are due and payable upon receipt. A service charge of 1.5% per month (19.56% per annum) will be added to any invoice not paid within 30 days of billing.

Continued on page ..2

Thank you for your business. We sincerely appreciate your trust in us.

ACCOUNTING › CONSULTING › TAX
TRUE NORTH SQUARE - 242 HARGRAVE STREET, SUITE 1200;
WINNIPEG MB; R3C 0T8
P: (204) 775-4531 F: (204) 783-8329 www.MNP.ca

Invoice

Invoice Number : 12754587

Client Number : 0431213

Invoice Date : Oct 29 2025

Invoice Terms : Due Upon Receipt

Prairie Central Adventist Academy
56 Grey Street
Winnipeg, MB R2L 1V3

...Continued from page 1

Payment Options:

We strongly encourage all clients to remit payments through online bill payment or EFT, which helps ensure remittances are received and processed in a timely manner.

Payment options are as follows:

Online (at most Canadian financial institutions): Please select MNP LLP as payee and reference client number: 0431213

Electronic Wire or EFT: BMO, 595-8 Avenue SW, Calgary, AB T2P 1G1

Account Name: MNP LLP

Transit No: 001-00109 Account: 1283273 Swift Code: BOFMCAM2

By Cheque: Please make cheques payable to MNP LLP and reference invoice number 12754587. Remit to True North Square - 242 Hargrave Street, Suite 1200; Winnipeg MB; R3C 0T8

In Person: Payments can be made in person at your local MNP office

Required Information:

When paying electronically, **send payment remittance** to payments@mnp.ca including invoice number 12754587 and amount paid.



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WINNIPEG MB; R3C 0T8
P: (204) 775-4531 F: (204) 783-8329 www.MNP.ca

October 27, 2025

Prairie Central Adventist Academy
56 Grey Street
Winnipeg, MB R2L 1V3

PRIVATE AND CONFIDENTIAL

Dear Mr. Ian Mighty:

RE: FISCAL YEAR-END JUNE 30, 2025

We have completed our audit of the financial statements of Prairie Central Adventist Academy (the "Organization") for the year ended June 30, 2025 and enclose the following:

FINANCIAL STATEMENTS

An electronic copy of the June 30, 2025 audited financial statements.

OTHER ENCLOSURES

1. An electronic copy of the December 31, 2024 Auditor's Report on Compliance with Public Sector Compensation Disclosure Act.
2. An electronic copy of our Audit Findings report and Independence Letter.
3. An electronic copy of the year-end journal entries and the closing trial balance for your records. Please ensure that these journal entries are posted to your general ledger, the general ledger is properly closed and your retained earnings balance agrees to the enclosed financial statements.
4. Our invoice for services rendered.



All records and documents should be retained in safekeeping for a minimum of seven years in the event that the Canada Revenue Agency demands them for audit purposes. This seven-year period is by Statute and, even after this time, the Canada Revenue Agency's permission to destroy records should be obtained.

We thank you for appointing our Firm as your auditors. Please contact us at any time if you have questions on accounting, finance, tax or other general business concerns. We would also be pleased to discuss our suite of services with your friends and business associates. We appreciate your business and any referrals you may make to our Firm.

If you have any questions or comments, or if we can be of additional assistance, please feel free to contact me at

Sincerely,



Jeff Eckstein, CPA, CA
Assurance Services

Encls.

**Manitoba
Education,
Training
and Youth**



Schools' Finance Branch
511-1181 Portage Avenue
Winnipeg, Manitoba
R3G 0T3

Prairie Central Adventist Academy

56 Grey Street

WINNIPEG, MANITOBA R2L 1V3

**AUDITED FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION**

June 30, 2025



Management's Responsibility

To the Members of
Prairie Central Adventist Academy (the "Academy")


Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with accounting principles for Independent Schools in Manitoba and ensuring that all information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors and Finance Committee are composed primarily of Directors who are neither management nor employees of the Academy. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management. The Committee is also responsible for recommending the appointment of the Academy's external auditors.

MNP LLP, an independent firm of Chartered Professional Accountants, is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Committee and management to discuss their audit findings.

October 27, 2025


Principal

Independent Auditors' Report

To the Board of Directors of Prairie Central Adventist Academy:

Qualified Opinion

We have audited the financial statements of Prairie Central Adventist Academy (the "Academy"), which comprises the operating fund statement of financial position, statement of surplus (deficit), statement of operations and statement of expenditures for the year then ended and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the donation revenue referred to in the *Basis of Qualified Opinion* paragraph, these financial statements present, in all material respects, the financial position of Prairie Central Adventist Academy (the "Academy") as at June 30, 2025 and the results of its operations and operating fund statement of surplus (deficit) for the year then ended in accordance with accepted accounting principles for Independent Schools in Manitoba.

Basis of Qualified Opinion

In common with many not-for-profit organizations, the Academy derives part of its revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Academy and we were not able to determine whether any adjustments might be necessary to donation revenues, assets or surplus (deficit).

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Academy in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have obtained our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to note 2 of the financial statements which describes the basis of accounting. These financial statements are prepared to assist the Academy to meet the reporting requirements of FRAME (Financial Reporting and Accounting in Manitoba Education) as issued by Manitoba Education. As a result, these financial statements may not be suitable for another purpose. Our report is intended solely for the Academy and Manitoba Education and should not be distributed to parties other than the Academy and Manitoba Education.

Responsibilities of Management and Those Charged with Governance for the Statements

Management is responsible for the preparation of these statements in accordance with the provisions of FRAME as issued by Manitoba Education, and for such internal controls as management determines is necessary to enable the preparation of the financial statements are free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Academy's financial reporting process.

Auditors' Responsibilities for the Audit of the Statements

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal controls relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an

opinion on the effectiveness of the Academy's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Academy's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Academy to cease to continue as a going concern.
- Evaluate the overall presentation and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves the required presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Winnipeg, Manitoba
October 27, 2025

MNP LLP
Chartered Professional Accountants

I hereby certify that this report and the statements referenced herein have been presented to the Board of Directors of the above referenced school.

October 27, 2025

Date

C. Stungo

Director

Management Letter

October 27, 2025

Board of Directors
Prairie Central Adventist Academy
56 Grey Street
Winnipeg, Manitoba R2L 1V3

Dear Board of Directors:

Re: Audit of 2025 Financial Statements

The objective of an audit is to obtain reasonable assurance whether the financial statements are free of material misstatement. However, an audit is not specifically designed to identify all matters that may be of interest to management in discharging its responsibilities. In addition, an audit cannot be expected to disclose all material fraud, or errors and other irregularities, and it is not designed to express an opinion as to whether the systems of internal control established by management have been properly designed or have been operating effectively.

During the course of our audit no matters came to our attention.

We would like to express our appreciation for the co-operation and assistance given to us by the management and staff of Prairie Central Adventist Academy throughout our audit process.

Yours truly,

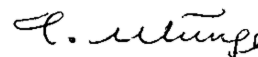


MNP LLP

I hereby certify that the preceding report has been presented to the Board of Directors of Prairie Central Adventist Academy.

October 27, 2025

Date



Director

Auditors' Supplementary Report on Enrollment

To the Board of Directors of Prairie Central Adventist Academy:

Opinion

We have audited the accompanying EIS certification and Enrollment Report (the "Report") prepared in accordance with Part 1, Section 1.1 of the Independent Schools Funding Requirements for the school year 2024/2025 of Prairie Central Adventist Academy (the "Academy").

In our opinion, this report presents, in all material respects, the enrollment of Prairie Central Adventist Academy at September 30, 2024 in accordance with the Independent Schools Funding Reporting Requirements for the 2024/2025 school year referred to above.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Report* section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the report in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

This Report is prepared to assist the Academy to meet the requirements of the Independent Schools Funding Requirements. As a result, the report may not be suitable for another purpose. Our Report is intended solely for the Board of Directors of the Academy relative to the Independent Schools Funding Requirements and should not be distributed to other parties.

Responsibilities of Management and Those Charged with Governance for the Report

Management is responsible for the preparation of this Report in accordance with the provisions of the Independent Schools Funding Requirements, and for such internal controls as management determines is necessary to enable the preparation of the Report that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Academy's financial reporting process.

Auditors' Responsibilities for the Audit of the Report

Our objectives are to obtain reasonable assurance about whether the report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this Report.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.
- Evaluate the overall presentation and content of the Report, including the disclosures, and whether the schedule represents the underlying transactions and events in a manner that achieves the required presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Winnipeg, Canada
October 27, 2025

MNP LLP
Chartered Professional Accountants

I hereby certify that the preceding Report has been presented to the Prairie Central Adventist Academy.

October 27, 2025

Date

C. Stumpf

Director

Prairie Central Adventist Academy

27-Oct-25

OPERATING FUND - STATEMENT OF FINANCIAL POSITION

As at June 30, 2025

ASSETS

Cash		1,565,268	
Investments		-	
Accounts Receivable			
Provincial Government	144,347		
Federal Government	-		
School Fees	40,378		
Other (please specify)			
Accrued Interest and Other	27,752		
GST Receivable	14,652		
	-		227,129
Less Allowance for Doubtful Accounts			(658)
Inventory			-
Prepaid Expenses			5,618
Other (please specify)			-
			<u>1,797,357</u>

LIABILITIES AND FUND BALANCES

Bank Indebtedness			-
Accounts Payable			
Province of Manitoba	-		
Other	112,181	112,181	
Accrued Liabilities		11,034	
Unearned Revenue		33,477	
Loans			-
Other (please specify)			
Reserve		1,272,446	
			-
			-
			<u>1,429,138</u>
Accumulated Surplus (Deficit)			<u>368,219</u>
			<u>1,797,357</u>

Prairie Central Adventist Academy

27-Oct-25

OPERATING FUND
STATEMENT OF SURPLUS (DEFICIT)

For the Year Ended June 30, 2025

Accumulated Surplus (Deficit), June 30, 2024			368,219
Add: Net Current Year Surplus (Deficit)			0
Adjustments Affecting Prior Year(s)			
_____	-		
_____	-		
_____	-		
_____	-		0
			0
Accumulated Surplus (Deficit), June 30, 2025			368,219

Prairie Central Adventist Academy

27-Oct-25

OPERATING FUND STATEMENT OF OPERATIONS

For the Year Ended June 30, 2025

REVENUES

Provincial Government			
Department of Education			
Instruction and Services	1,421,280		
Student Support Services	9,500		
Curricular Materials	12,690	1,443,470	
Other (please specify)			-
<hr/>			
Federal Government			
French Language Grant		640	
Other			-
School Fees			
Parental and Other Sources		414,387	
Other (please specify)			
Winnipeg SDA Churches/MS Conference Operating Grant		287,099	
Fundraising and Other		65,104	
Band Program			-
Transport Fees		72,165	
Interest Income		17,452	
Provincial Funds			-
		<hr/>	2,300,317

EXPENDITURES

Regular Instruction	1,260,561	
Student Support Services	163,544	
Pre-Kindergarten Education	-	
Administration	368,535	
Instructional and Pupil Support Services	-	
Transportation/Boarding of Pupils	160,713	
Operations and Maintenance	166,092	
	<hr/>	2,119,445

CURRENT YEAR OPERATING SURPLUS (DEFICIT)	180,872
CORPORATE TAX	-
TRANSFERS (TO) FROM CAPITAL FUND	<u>(180,872)</u>
NET CURRENT YEAR SURPLUS (DEFICIT)	0

OPERATING FUND STATEMENT OF EXPENDITURE

For the Year Ended June 30, 2025

CODE	OBJECT \ FUNCTION	REGULAR INSTRUCTION	STUDENT SUPPORT SERVICES (see note)	PRE-KINDERGARTEN EDUCATION	ADMINISTRATION		INSTRUCTIONAL AND PUPIL SUPPORT SERVICES	TRANSPORTATION / BOARDING OF PUPILS	OPERATIONS AND MAINTENANCE	TOTALS
					BOARD OF DIRECTORS	SCHOOL ADMINISTRATION				
300	SALARIES									
310	Directors Remuneration									0
320	Executive, Managerial and Supervisory		-			111,566				111,566
330	Instructional - Teaching	1,117,520	-							1,117,520
350	Instructional - Other	48,357	156,544							204,901
360	Technical, Specialized and Service		-			56,644		38,926	29,806	125,376
370	Secretarial, Clerical and Other		-			55,967				55,967
380	Clinicians		-							0
	Total Salaries	1,165,877	156,544	0	0	224,177	0	38,926	29,806	1,615,330
400	EMPLOYEES BENEFITS AND ALLOWANCES		-							0
500-600	SERVICES									
510	Professional, Technical and Specialized		7,000			34,308				41,308
520	Communications		-			14,584				14,584
530	Utility Services								23,979	23,979
540	Travel and Meetings		-			512				512
550	Transportation of Pupils							121,787		121,787
560	Tuition		-							0
570	Printing		-			14,303				14,303
580	Insurance and Bond Premiums								5,012	5,012
590	Maintenance and Repair Services		-						93,090	93,090
610	Rentals		-							0
620	Taxes		-						2,210	2,210
630	Advertising and Promotion		-							0
640	Dues and Fees	(88)	-			30,844				30,756
650	Professional Development	19,283	-							19,283
	Total Services	19,195	7,000	0	0	94,551	0	121,787	124,291	366,824
700	SUPPLIES, MATERIALS AND MINOR EQUIPMENT									
710	Supplies	26,544	-			36,078			11,995	74,617
740	Curricular and Media Materials	23,687	-							23,687
760	Minor Equipment	25,258	-			12,812				38,070
	Total Supplies, Materials and Minor Equipment	75,489	0	0	0	48,890	0	0	11,995	136,374
900	TRANSFERS AND OTHER									
950	Bad Debts									0
970	Interest and Bank Charges					917				917
980	Organizations and Individuals and Other		-							0
	Total Transfers and Other	0	0			917	0			917
	TOTALS	1,260,561	163,544	0	0	368,535	0	160,713	166,092	2,119,445

Note: An Independent School with total Special Education Services expenditures greater than \$25,000 MUST complete Appendix A "Special Ed tab".

Prairie Central Adventist Academy

SPECIAL EDUCATION SERVICES EXPENDITURES DETAIL

27-Oct-25

For the Year Ended June 30, 2025

*** TO BE COMPLETED BY SCHOOLS WITH TOTAL SPECIAL EDUCATION SERVICES EXPENDITURES GREATER THAN \$25,000**

CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	GIFTED EDUCATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	OTHER RESOURCE SERVICES	TOTALS
300	SALARIES							
320	Executive, Managerial and Supervisory							0
330	Instructional - Teaching							0
350	Instructional - Other		156,544					156,544
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other							0
380	Clinicians							0
	Total Salaries	0	156,544	0	0	0	0	156,544
400	EMPLOYEES BENEFITS AND ALLOWANCES							0
500-600	SERVICES							
510	Professional, Technical and Specialized		7,000					7,000
520	Communications							0
540	Travel and Meetings							0
560	Tuition							0
570	Printing							0
590	Maintenance and Repair Services							0
610	Rentals							0
620	Taxes							0
630	Advertising and Promotion							0
640	Dues and Fees							0
650	Professional Development							0
	Total Services	0	7,000	0	0	0	0	7,000
700	SUPPLIES, MATERIALS AND MINOR EQUIPMENT							
710	Supplies							0
740	Curricular and Media Materials							0
760	Minor Equipment							0
	Total Supplies, Materials and Minor Equipment	0	0	0	0	0	0	0
980	Organizations and Individuals							0
	TOTALS	0	163,544	0	0	0	0	163,544

STATEMENT OF ALLOWABLE EXPENDITURES

For the Year Ended June 30, 2025
To be completed by all Independent Schools

	STUDENT SUPPORT SERVICES	INSTRUCTION AND SERVICES
TOTAL EXPENDITURES	163,544 ⁽¹⁾	2,119,445 ⁽²⁾
LESS: Student Support Services Grants		9,500 ⁽³⁾
Curricular Materials Grant	0 ⁽⁴⁾	12,690 ⁽⁴⁾
Cost of non-certified teachers teaching courses other than non-credit religion	- ⁽⁵⁾	- ⁽⁵⁾
Cost of non-credit religious instruction in excess of 1/2 hour per day	- ⁽⁶⁾	- ⁽⁶⁾
SUB TOTAL	<u>163,544</u>	<u>2,097,255</u>
LESS: Pre-Kindergarten Expenditures		0 ⁽⁷⁾
LESS: Expenditures related to teaching non-funded pupils (see below)	<u>0</u>	<u>0</u> ⁽⁸⁾
ALLOWABLE EXPENDITURES	<u>163,544</u>	<u>2,097,255</u>
GRANTS RECEIVED	9,500 ⁽⁹⁾	1,421,280 ⁽⁹⁾
GRANTS EARNED CALCULATION	9,500	1,421,280 ⁽¹⁰⁾
PORTION OF THE GRANT RECOVERABLE (IN EXCESS OF ALLOWABLE EXPENDITURES)	<u>0</u> ⁽¹¹⁾	<u>0</u> ⁽¹¹⁾

NOTES:

- (1) Total Student Support Services expenditures from page 6.
- (2) Total operating fund expenditures from page 6.
- (3) Student Support Services grant less the portion of the grant in excess of the allowable expenditures.
- (4) Curricular Materials grant is the Curricular Materials grant, prorated between Special Education Services and Instruction and Services by multiplying the grant by the percentage of Curricular Materials expenditures in each category.
- (5) The cost of non-certified teachers teaching courses other than religion is to be deducted from the column to which the expenditures have been charged.
- (6) The cost of religious instruction in excess of 1/2 hour per day or 2 1/2 hours per week, is to be deducted from the column to which the expenditures have been charged.
- (7) The cost of Pre-Kindergarten expenditures
- (8) The percentage of the cost related to teaching non-funded pupils is determined as follows:

Enrolment at Sept. 29, 2024	Student Support Services		Instruction and Services	
	Number of Pupils	% of Total	Number of Pupils	% of Total
Eligible Pupils (i)	1.0	100.0%	211.5	100.0%
Non-Funded Pupils (ii)		0.0%		0.0%
Totals (iii)	1.0	100.0%	211.5	100.0%
Total Expenditures		163544		2,097,255
Expenditures pertaining to non-funded pupils		0		0

- (i) Eligible enrolment as defined in the Private Schools Grants Regulation as calculated on the Support Calculation.
- (ii) Total of all non-funded pupils enrolled in the school. This is Foreign Exchange and Others on the Support Calculation. This does not include Pre-Kindergarten or Kindergarten pupils.
- (iii) This total does NOT reconcile to total enrolment.
- (9) Total of Level 2, Level 3 and Instruction and Services Grants.
- (10) Lesser of grants received and allowable expenditures
- (11) This amount will be recovered from a future grant payment.

Prairie Central Adventist Academy

27-Oct-25

FULL TIME EQUIVALENT PERSONNEL EMPLOYED (UNAUDITED)

September 29, 2024

CODE	OBJECT \ FUNCTION	REGULAR INSTRUCTION	STUDENT SUPPORT SERVICES	ADMINISTRATION		INSTRUCTION AND PUPIL SUPPORT SERVICES	TRANSPORTATION / BOARDING OF PUPILS	OPERATIONS AND MAINTENANCE	TOTALS
				BOARD OF DIRECTORS	SCHOOL ADMINISTRATION				
310	Directors (headcount)			20.00					20.00
320	Executive, Managerial and Supervisory				1.00				1.00
330	Instructional - Teaching	12.40							12.40
350	Instructional - Teacher Aides and Other		4.50						4.50
360	Technical, Specialized and Service							1.80	1.80
370	Secretarial, Clerical and Other				2.52				2.52
380	Clinician								0.00
TOTALS		12.40	4.50	20.00	3.52	0.00	0.00	1.80	42.22

1. Organization

Prairie Central Adventist Academy (the "Academy") is incorporated as a not-for-profit entity under the Corporations Act of Manitoba and is a registered charity under the Income Tax Act. It offers education to students.

2. Basis of accounting

As required for Independent School grant funding from the Province of Manitoba, management must report under FRAME (Financial Reporting and Accounting in Manitoba Education) guidelines. Therefore, these financial statements have been prepared in accordance with the presentation guidelines contained in the FRAME manual issued by Manitoba Education. The intended users of these statements are Manitoba Education, Academy management and the board of directors. Readers are cautioned these financial statements may not be suitable for another purpose.

3. Significant accounting policies*Fund accounting*

The restricted fund method of accounting is employed by the Academy to record financial transactions in separate funds as defined by Financial Reporting and Accounting in Manitoba Education in accordance with the purpose for which the funds have been created. As directed by FRAME presentation guidance only the current year operating fund is presented.

The Operating Fund is maintained to record all day to day operating revenues and expenses; as well as all assets, liabilities and unrestricted net assets incurred on account of Academy operations.

Revenue recognition

The Academy follows the restricted fund method of accounting for contributions. All unrestricted contributions are recognized in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Provincial and federal government funding is recognized as it becomes receivable under the terms of applicable funding agreements. Funding received under funding arrangements that relate to expenses of a subsequent fiscal period is reflected as unearned revenue on the balance sheet in the year of receipt, and is recognized in the same period the expenses are recognized.

The Academy recognizes restricted contributions from parental and other sources included in school fees, lunch program and other sundry revenue, which are related to expenses of a future period, as revenue in the same period the related expenses are recognized.

Donations in kind

Contributed materials which would otherwise be acquired by the Academy are recorded at fair market value as at the date of contribution. During the year, the Academy received donations in kind of \$0 (2024 - \$0).

Contributed services

Volunteers contribute an indeterminate number of hours supporting the various fundraising activities and operating programs of the Academy. Because of the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

Leases

A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair market value. Assets under capital leases are amortized on a declining balance basis, over their estimated useful lives. All other leases are accounted for as operating leases and rental payments are expensed as incurred.

As the FRAME statements only reflect the operating fund, capital lease transactions are not reflected in these statements.

3. Significant accounting policies *(continued from previous page)**Measurement uncertainty*

The preparation of financial statements in accordance with FRAME guidelines requires management to make estimates and assumptions that affect the amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and the amounts of reported revenues and expenses during the period. Actual amounts could differ from those estimates.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where necessary.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the statement of operations in the periods in which they become known.

Financial Instruments

The Academy recognizes financial instruments when the Organization becomes party to the contractual provisions of the financial instrument.

Arm's length financial instruments

Financial instruments originated/acquired or issued/assumed in an arm's length transaction ("arm's length financial instruments") are initially recorded at their fair value.

At initial recognition, the Academy may irrevocably elect to subsequently measure any arm's length financial instrument at fair value. The Academy has not made such an election during the year.

The Academy subsequently measures investments in equity instruments quoted in an active market and all derivative instruments, except those designated in a qualifying hedging relationship or that are linked to, and must be settled by delivery of, unquoted equity instruments of another entity, at fair value. Fair value is determined by published price quotations. All other financial assets and liabilities are subsequently measured at amortized cost.

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in surplus (deficit). Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The Academy assesses impairment of all its financial assets measured at cost or amortized cost. The Academy groups assets for impairment testing when no asset is individually significant. Management considers whether the issuer is having significant financial difficulty; whether there has been a breach in contract, such as a default or delinquency in interest or principal payments. In determining whether objective evidence of impairment exists. When there is an indication of impairment, the Academy determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year.

The Academy reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets at the statement of financial position date; and the amount expected to be realized by exercising any rights to collateral held against those assets.

Any impairment, which is not considered temporary, is included in current year surplus (deficit).

The Academy reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in surplus (deficit) in the year the reversal occurs.

4. Investments

A GIC with CIBC matured during the year. The balance of the investment on June 30, 2025 is \$nil (2024 - \$300,000).

Prairie Central Adventist Academy
Notes to the Financial Statements*For the year ended June 30, 2025*

5. Accounts payable

Trade accounts payable	11,706
Teacher's salaries	100,475
Total	112,181

6. Income Taxes

The Academy is registered as a charitable Organization under the Income Tax Act (the "Act") and as such is exempt from income taxes. In order to maintain its status as a registered charity under the Act, the Academy must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

7. Financial Instruments

The Academy as part of its operations carries a number of financial instruments. It is management's opinion that the Academy is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments.

8. Economic dependence

The Academy receives a majority of its revenues from the provincial government. The ability of the Academy to continue operations is dependent upon this government's continued financial commitment.

**Prairie Central Adventist Academy
Supplementary Information**

December 31, 2024

Independent Auditors' Report

To the Board of Directors of Prairie Central Adventist Academy:

Opinion

We have audited the accompanying Schedule of Employee Compensation of Prairie Central Adventist Academy (the "School") for the year ended December 31, 2024 ("the schedule").

In our opinion, the financial information in the Schedule of Employee Compensation for the year ended December 31, 2024 is prepared, in all material respects, in accordance with the provisions of The Public Sector Compensation Disclosure Act of the Province of Manitoba.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Schedule* section of our report. We are independent of the School in accordance with the ethical requirements that are relevant to our audit of the schedule in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

This schedule is prepared to assist Prairie Central Adventist Academy to meet the requirements of The Public Sector Compensation Disclosure Act of the Province of Manitoba. As a result, the schedule may not be suitable for another purpose. Our report is intended solely for the Board of Directors of Prairie Central Adventist Academy relative to The Public Sector Compensation Disclosure Act of the Province of Manitoba and should not be distributed to other parties.

Responsibilities of Management and Those Charged with Governance for the Schedule

Management is responsible for the preparation of this schedule in accordance with the provisions of The Public Sector Compensation Disclosure Act of the Province of Manitoba, and for such internal controls as management determines is necessary to enable the preparation of the schedule that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the School's financial reporting process.

Auditors' Responsibilities for the Audit of the Schedule

Our objectives are to obtain reasonable assurance about whether the schedule is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this schedule.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the schedule, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, and related disclosures made by management.
- Evaluate the overall presentation and content of the schedule, including the disclosures, and whether the schedule represents the underlying transactions and events in a manner that achieves fair presentation.

MNP LLP

True North Square

242 Hargrave Street, Suite 1200, Winnipeg MB, R3C 0T8

1.877.500.0795 T: 204.775.4531 F: 204.783.8329

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Winnipeg, Manitoba

October 27, 2025

MNP LLP

Chartered Professional Accountants

I hereby certify that this report and the schedule and reports referenced herein have been presented to the members of the Board of the Prairie Central Adventist Academy

October 27, 2025

Date

IAN MIGHTY

Principal

Prairie Central Adventist Academy
Schedule of Employee Compensation

For the year ended December 31, 2024

Pursuant to the disclosure required by The Public Sector Compensation Disclosure Act, the following information is reported:

- a) Aggregate compensation paid to all Members of the Board of Directors \$ Nil
- b) Board of Directors receiving compensation in excess of \$85,000 individually \$ Nil
- c) Compensation to employees over \$85,000:

<u>Name</u>	<u>Occupation</u>	<u>Amount</u>
Ian Mighty	Principal	\$89,655

FINANCIAL REPORT

Karl Hergenroeder (Treasurer)

Sincere thanks to all our constituents and supporters for your ongoing generosity and dedication to Prairie Central Adventist Academy. Your consistent contributions enable the school to fulfill its mission of providing a Christ-centred education that prepares students for service to their community and to Christ.

OPERATIONS

- A. The Auditor's Report included in your package confirms another successful year of operation for 2024–2025.
- B. The report indicates a Net Operating Surplus of \$ 180, 875, reflecting responsible fiscal management and careful stewardship of resources.
- C. Transfers to internally restricted reserves for the year total \$ 120, 297, supporting long-term financial stability and future priorities.
- D. A major expense during the year was the upgrade to the school kitchen, which enhanced functionality, safety, and overall service capacity for both student and community use.

2025–2026 BUDGET

- A. The approved budget is based on income from 227 students (217.5 FTE), compared to 222 students (209.5 FTE) last year.
- B. The new budget continues to strengthen the school's financial position while accommodating the increasing operational needs.
- C. Staffing remains similar to last year, with the addition of a full-time teacher and office assistant, along with increased investment in fundraising and development activities.
- D. The school expects a balanced budget for the upcoming year, supported by steady enrolment and prudent spending plans.

CAPITAL AND RESERVE PLANNING

- A. The school maintains healthy internally restricted reserves that support capital development, technology upgrades, and facility maintenance.
- B. Funds have been strategically allocated to support ongoing building expansion, ensuring readiness for future growth and improved learning environments.
- C. The Finance Committee and Administration remain dedicated to transparent financial practices and long-term sustainability.

With continued partnership among the School Board, Administration, Staff, and our committed community, Prairie Central Adventist Academy will continue to provide quality Christian education while making wise and prayerful use of all entrusted resources.



“Our budget is like a rubber band—stretched, but still holding together!”

	2024-25 Budget	2025-26 Budget	Jul 24 - Jun 25 Actual
Tuition Spreadsheet:			
Total Number of Students	228	229	
OPERATING REVENUES			
Total School Fees	385,581	524,246	494,487
Government Grants			
Total Grants - Government	1,485,800	1,504,421	1,444,708
Adventist Education Grants			
Total Grants - Adventist Education	281,900	323,176	287,099
Total Revenue - Other	3,500	3,500	74,023
TOTAL OPERATING REVENUES	2,156,781	2,355,343	2,300,317
OPERATING EXPENSES			
Teacher Expenses			
Salary/Benefits - Regular Teachers (\$75,000 teacher)	1,012,500	1,206,645	1,117,520
Salary/Benefits - Teachers' Aide (\$32,000 teacher)	144,000	162,000	156,544
Salary/Benefits - Support Teacher (\$0 teacher)	30,690	10,000	44,074
Salary/Benefits - Special Ed Teacher (\$0 teacher)	-	-	-
Salary - Support Staff (Art & Music)	4,000	4,000	3,742
Salary - Substitute Teachers	12,000	12,000	541
Salaries and Benefits	1,203,190	1,394,645	1,322,422
Professional Development (\$400/teacher)	7,000	7,363	19,283
Dues/Fees/Memberships (MFIS)	3,000	3,000	(88)
Total Expense - Teachers	1,213,190	1,405,008	1,341,617
Instructional & Program Expenses			
Art and Classroom Supplies (JK-12)	10,260	10,305	5,534
Miscellaneous Education	1,000	1,500	2,188
French Materials	3,420	2,290	-
Classroom Libraries	11,400	6,870	93
Reference Library			1,089
Music/Band	6,840	3,435	4,162
⁶ Physical Education	3,420	3,435	2,633
Resource Materials	3,420	3,435	291
Math Materials	2,280	2,290	
Science Materials	1,000	1,000	314
Special Education Supplies			-
Educational Subscriptions (CCLI, Mathletics, ACF)	5,000	5,000	3,715
Chaplain Expenses	3,500	2,500	
Staff Room Supplies	5,000	5,000	-
Special Programs	9,000	7,000	6,521
Yearbook Expense	2,000	2,500	-
Churchill Program Fees	5,000		7,000
Equipment & Furnishings	12,000	12,000	25,258
Textbooks (\$/student)	25,000	25,000	23,687
Total Expense - Instructional & Program	109,540	93,560	82,486
Administration Expense			
Salaries and Benefits	232,000	260,736	219,322
Professional Fees	32,000	37,000	34,308
⁸ Internet Service	4,500	4,500	3,519
Telephone	3,500	3,500	2,722
Admin Subscriptions (FACTS Mgmt, OneCallNow)	5,000	7,000	7,082
Admin Computer Equipment & Furnishings	10,000	10,000	21,156
⁹ Photocopier	10,000	14,000	14,303
Postage	1,200	1,200	783
Administration Expense	20,000	20,000	36,445
Bad Debts	10,000	10,000	-
¹¹ Centennial Celebration	10,000	-	-
School Committee Expenses	1,500	1,500	
Board Expense	600	600	280
Total Expense - Administration	340,300	370,036	339,919
School Bus Operations			
Salary/Benefits - School Bus Driver	34,500	38,000	38,926
School Bus Rental	85,000	82,000	78,078
Maintenance & Repairs	25,000	25,000	27,581
¹² Fuel and Fluids	15,000	15,000	13,594
Licences & Insurance	3,500	3,500	2,534
Total Expense - School Bus Operations	163,000	163,500	160,713

	2024-25 Budget	2025-26 Budget	Jul 24 - Jun 25 Actual
Janitorial Expenses			
¹³ Salaries/Benefits - Janitorial	20,800	15,000	19,374
¹⁴ Janitorial Supplies and Equipment	8,000	10,000	11,995
Total Expense - Janitorial & Maintenance	28,800	25,000	31,369
Repairs & Maintenance Expenses			
Salaries/Benefits - Maintenance	11,200	12,000	10,432
Maintenance Contracts	20,000	10,000	8,240
Building Repairs	16,000	20,000	78,157
Equipment & Repairs	5,000	5,000	263
Grounds Maintenance	5,000	5,000	6,430
Shop Supplies	3,000	3,000	
Total Expense - Repairs & Maintenance	60,200	55,000	103,522
Utilities & Other			
¹⁵ Insurance	6,800	6,800	5,012
¹⁶ Property Taxes	1,500	2,500	2,210
¹⁷ Natural Gas	12,000	7,000	5,165
¹⁸ Electricity - Hydro	15,000	10,000	8,348
¹⁹ Water & Sewer	3,500	3,500	2,643
²⁰ Portable Washroom Service	-	-	-
Waste Removal	7,500	7,500	7,822
Total Expense - Utilities & Other	46,300	37,300	31,201
Satellite School Lease	25,000	28,000	28,617
TOTAL OPERATING EXPENSE	1,986,330	2,177,404	2,119,445
NET OPERATING SURPLUS/(DEFICIT)	170,451	177,939	180,872
CAPITAL & RESERVE RELATED ITEMS			
Revenue: Capital Fund Development	30,000	30,000	-
Expense: Capital & Reserve Items			
Revolving Refund Repayment (Capital Portion only)	80,000	160,350	
Capital Fund Development Allocation from Operations	-	-	
Capital Fund Development Allocation from Donations	30,000	30,000	
Capital Reserve/Contingency Allocation	38,000	12,589	
Worthy Student Reserve Allocation	5,000	5,000	
Other Reserve Allocations	693		
School Bus Lease Payments			
School Expansion	-	-	
Total Capital Related Expense	153,693	207,939	-
NET CAPITAL & RESERVE RELATED ITEMS	123,693	177,939	-
NET SURPLUS/(DEFICIT) - After Capital & Reserve Items	-	-	180,872

November 13, 2025

Dear PCAA Constituents,

Re: Development Coordinator Activities 2023-24 & 2024-25 School Years + Fall 2025

I would like to thank you for investing in the future of PCAA by serving as a delegate of the PCAA Constituency. I am an alumnus of PCAA (formerly RRVJA) and have had the privilege of serving as the Development Coordinator since June 2017. I believe in dreaming big and with God's leading, striving to make these dreams a reality.

This report provides an update on my work since the last letter to the Constituency dated Nov. 16, 2023. Note that I was away on parental leave from Sept. through Dec. 2024, and so I did not report at the fall 2024 constituency meeting. My parental leave was unfortunately followed by a compassionate leave due to my wife's medical emergency, hospitalization, and ongoing medical intervention and health challenges. I officially returned to the role as of Sept. 15, 2025.

Fundraising & Engagement

- Participated in the accreditation process in early 2024, wrote sections of the report related to philanthropy
- Worked with Blue Imp (play structure supplier) on a design and received quotes for a new play structure
- Submitted 3 major grant applications in March 2024 for funding toward play structure replacement, unfortunately we were not awarded funding
 - o Canada Post Community Foundation – \$25,000 request
 - o The Winnipeg Foundation Community Grants 2024 (spring intake) – \$55,000 request
 - o Co-op Community Space Funding – \$125,000 request
- Processed and analyzed ABC food survey data, communication with ABC (in Alberta) regarding a partnership between the ABC Christian Store and PCAA. Information needed from the ABC.
- Evaluated Grant Advance software, presented to the Board and decision was made to cancel our existing Grant Connect subscription and purchase a 1-year subscription to Grant Advance (expires in April 2026)
- Completed the Grant Advance training session and started evaluating opportunities in the platform
- Completed and launched the Q3 2024 e-newsletter (sent to our constituents)
 - o Email open rate = **71%**, click-through rate (CTR) = **7.35%**
- Resolved the issue with the transaction processor implementation on the school website. The donation form on the website is now live and connected to our Bloomerang database.
- Current total constituents in Bloomerang donor management database = **307** constituents (up from 241 constituents as of my last report, many contacts gathered via the homecoming event).
- Held an initial transition meeting with Tammy Hansen in September 2025 (she had stepped into the role on an interim basis during my compassionate leave) and 4 PCAA Development team meetings this fall
- Worked with web designer to add website tracking to enable interaction tracking when a constituent from our Bloomerang database interacts with our website. This feature has been tested and is now live.
- Registered PCAA for a free account on CanadaHelps.org, created a profile
- Prepared and delivered a Board Giving Initiative presentation at the October 2025 School Board meeting, aiming for 100% board member recurring giving (of any amount)

- Submitted a major grant application in October 2025 with \$20,000 request for the Winnipeg Foundation Community Grants 2025 (fall intake) toward our community play structure and wellness space project
- Currently preparing for a Corporate Giving Campaign involving approaching local businesses for support of our existing capital projects (existing building expansion and new school playground)

PCAA 100th Anniversary

- Presented/participated in three early stage planning alumni/centennial meetings
- Contacted the recommended individuals and kicked off the PCAA 100th Anniversary Homecoming Planning Committee by arranging the first meeting, then passed to the committee who elected a chairperson.
- Created 100th Anniversary Homecoming Event SurveyMonkey survey and sent to constituents, analyzed data and provided the committee with a report of the results
 - o Email open rate = **65%**, click-through rate (CTR) = **16.58%**
- Attended and prepared minutes for the first two 100th Anniversary Planning Committee meetings

Development

- Investigated properties for potential new school build, including but not limited to the following:
 - o 342 Plessis Road, 2165 Norris Road
 - o Reimer Road at Deacon's Corner, determined not suitable due to current zoning
 - o 26-acre property in the RM of Springfield, not suitable due to current land designation
- Assisted with project and fee proposal review and feedback for existing site expansion project

Looking Ahead

An ongoing part of my role as the Development Coordinator is to provide a report at the monthly School Board meetings, which I resumed at this past October 2025 meeting.

As of June 30, 2025, the Development Fund had approx. **\$476,915** in cash. We are moving forward with the expansion at 56 Grey Street to help bridge the gap until we can realize our greater vision of a campus that can better serve our students and the community at large, but it is important that we do not lose the bigger vision. The School Board has emphasized this by restricting the Development Fund reserve to be used toward the greater vision, with the shorter-term solution of the expansion project being funded via other reserves, the SDACC loan, and fundraising. With the expansion project moving forward, as well as the possibility of a land purchase on the horizon, *we continue to need your financial support*. We will be sure to keep you informed and involved with developments as they progress. We know that God is leading us as our school grows and we are excited to see what He has in store for us!

The School Board and Administration has developed a detailed job description and performance evaluation tool for the role based on PCAA's strategic priorities and using our past years of experience with the role. I intend to meet the goals that have been outlined, which include fundraising, engagement, and development activities. My major focus for this school year is on raising funds to support our current capital projects. The targets that we have set are \$150,000+ in funding requests with \$25,000-50,000 of funds secured.

Our mission at PCAA is to foster holistic development and provide quality education in a Christ-centred environment. As we endeavor to accomplish this mission, I ask that you *continue to support this important work and pray for God's guidance, wisdom, and favour as we pursue fundraising and development activities to strengthen PCAA and enable us to best serve our students and the community.* I look forward to my continued work with you and thank you for the opportunity to serve our community in a meaningful way.

Sincerely,

Cormac Foster, P.Eng.

PCAA Development Coordinator



2025 / 2026 SCHOOL CHAPLAIN'S REPORT

Pastor. Shaun Young

Dear Constituency Delegates,

As I embark on my fifth year at Prairie Central Adventist Academy, I remain deeply grateful for the opportunity to collaborate with such amazing staff, students, and parents. I thank God for this significant responsibility and kindly ask everyone to keep me, the staff, students, and parents in their prayers as we join forces to educate our students for both the present time and for eternity.

Thus Far...

Teaching: For the 2025 and 2026 academic years, I will be instructing Bible studies for students in grades 7 through 12.

Religious Studies Curriculum Overview

Grades

7/8

Students in grades 7 and 8 are exploring how God called the patriarchs of the Old Testament to lead Godly and holy lives, as well as how the Sanctuary served as a symbol of salvation. This will be followed by lessons on how Jesus used parables to invite others to enter the Kingdom of Heaven. His messages included calls to come home, to forgive one another, to care for each other, to be prepared, and ultimately, a personal invitation for students to discern good from evil and make choices that impact their daily lives and eternity.

Grades

9/10

In grades 9 and 10, students will discover what it means to live a life in alignment with God's heart. We are examining the story of Hosea and the trials that God's people encountered when they strayed from His righteous path. Additionally, we will study the lives of Jesus and David, along with the book of Acts, to uncover practical strategies for students to embody lives that reflect God's heart through Bible study, prayer, and acts of service.

Grade

11/12

Currently, students in grades 11 and 12 are delving into the Bible, focusing on its preservation through time and the reliability of its scriptures. Next, we will explore the books of Daniel and Revelation to understand how God has intervened throughout history and accurately foretold future events. Grounded in God's faithfulness as revealed in His word and historical events, students will learn to place their trust in God for both the present and their future. Our lessons will culminate with a discussion on how God guided the Advent movement, encouraging students to trust in His guidance and to emerge as victors in their lives.

Mrs. Tammy, our wellness coach, will join me to help equip students in grades 7-12 with essential tools for managing their daily lives. This includes guidance on conflict resolution,

boundary setting, and strategies for addressing mental health challenges.

Class

This year, I will continue to visit K-6 classrooms to share God's message through character-building lessons, interactive activities, games, and thought-provoking questions. Mrs. Tammy, the wellness coach, will join me to provide tools for the fifth- and sixth-grade students to help them navigate their daily lives, especially in areas such as conflict resolution, boundary setting, and mental health strategies. The goal of these visits is to reinforce biblical principles that will guide students in making positive choices every day.

Visits:

Student visits:

In my role as school chaplain, I regularly engage with students facing a range of challenges, offering them guidance and support. I am currently pursuing Clinical Pastoral Education (CPE) to become a certified chaplain, and I utilize some of my time with students to develop and strengthen the skills I am acquiring in my course. I create a safe space for students to voice their concerns while helping them discover practical tools to navigate their daily obstacles. Additionally, Mrs. Tammy has joined me in supporting students, bringing her extensive knowledge and experience to the table.

Chapels:

Our chapel services follow a well-organized rotation schedule. Each month, I kick off the first week with a service that tackles the behavioural challenges our school encounters explicitly. **First Week:** Focus on behavioural issues. **Second Week:** Teachers share biblical insights relevant to their classrooms. **Third Week:** House teams, consisting of four groups, collaborate to promote: academic excellence, good behaviour, Sportsmanship, Service and Other positive initiatives. **Fourth Week:** Reserved for the student council or a guest pastor. This year, we plan to separate some of the chapels for K-6 and 7-12 better to address the distinct needs of these age groups. Additionally, I aim to increase student participation in leading chapels to nurture student leadership.

Service Projects:

This year, as part of our service project initiative, I aim to engage students in acts of kindness. My goal is to collaborate with them to make kindness a regular aspect of their behavior. Some students may follow trends that don't align with Christian values, so I want to inspire them to adopt a mindset of serving others and practicing kindness daily.

We will also be visiting our Adventist homes, partnering with the Salvation Army, and collecting food and clothing for those in need, alongside other projects throughout the school year.

Supporting Staff:

This academic year, I plan to maintain regular contact with teachers to offer prayer and spiritual support during challenging times. Furthermore, I aspire to arrange at least one spiritual event tailored specifically for the staff.

Spiritual event:

This academic year, I plan to initiate a quarterly Friday night vesper service, starting in January. Parents and families are warmly invited to participate in our Vesper program, as we strive to foster engagement within our school community and address the needs of our families.

Community Outreach:

This year, my team and I are committed to developing engaging programs that foster stronger connections with our school families and the broader community. Our strategy includes visiting various churches that our families attend, with a special emphasis on fostering relationships within local Seventh-day Adventist congregations. Additionally, we plan to reach out to Advent Care Homes to engage with legacy members by sharing familiar songs and warm smiles. This initiative is ongoing. Furthermore, we aim to partner with different service departments in our community to express our gratitude through gifts that honor the unwavering commitment of our community heroes. We successfully implemented this last school year, and it had a significant impact on many of our invitees.

Community involvement

Last year, my goal was to promote the implementation of a classroom program designed to foster partnerships between churches and schools, addressing the needs of students. The "Adopt a Classroom" initiative invites each participating church to adopt a classroom at Prairie Central Adventist Academy (PCAA), allowing them to customize their involvement with that specific classroom.

Once a church adopts a classroom, it takes responsibility to work alongside the classroom teacher to discover innovative ways to engage with the students. This initiative not only increases the church's visibility but also strengthens its presence within the school community. While the program has already begun, it still requires additional support from churches. It is a work in progress and has the potential to create a vibrant connection between the church and the school as we garner more backing from the churches.

1. What was accomplished in the 2024/2025 school year?

1. During the 2024/2025 academic year, I worked closely with the Student Council to plan an exciting range of school events, such as game nights, fundraisers, hot lunches, sports day, the winter banquet, and many other enjoyable activities.
2. I participated in meaningful prayer sessions alongside both students and staff, even forming a small prayer group with some students to pray for their peers.
3. We successfully organized two W.I.S.E. Week programs—one in the fall and another in the spring—promoting collaboration among students and staff.
4. Monthly chapels were held to address the spiritual needs of both students and staff.
5. We orchestrated a lively 3-day Education Sabbath program featuring guest speaker Nwamico Madden, who resonated with both staff and students while emphasizing the significance of Adventist Education. Additionally, we carried out a service project, visiting Adventist homes to provide cards and songs.
6. A group of grade 11 and 12 students collaborated with ADRA, assisting with their weekly food drop-off as they helped count and organize the stock. We also assisted with one of the Rotary clubs organizing stock for Harvest Manitoba.
7. We also successfully hosted a service day, where the entire school engaged in various

community service opportunities as an act of service.

8. Our chapel program was a success, as we invited the MLA, fire department, and local police force to celebrate and express our gratitude for their ongoing support and service to the community.
9. My team and I visited one of our main non-SDA churches to strengthen connections with the families of our students, and we plan to continue this initiative in the upcoming school year.
10. There are students contemplating baptism, with hopes for them to be baptized during this school year.

2. How, and to what extent were they achieved?

Several goals were achieved last year, which are listed above. A few items that were not completed in the previous year were:

- Friday Night vespers once a quarter
- 100 acts of kindness

3. Any Challenges? If so, what were they?

Throughout this academic year, the school concentrated primarily on the accreditation process, which became the central focus of its efforts. Due to this some programs were set aside for that school year.

4. The goals/plans I had for the year (2024-2025).

W.I.S.E week programs

Two W.I.S.E week programs during the 2024-2025 school year. The first took place in November 2024, and the second took place in March 2025

Service projects:

- At least 2-3 Collaborated service projects with the Salvation Army Center of Hope.
- Collecting items for Winnipeg Harvest
- 100 acts of kindness for 100 years
- Grade 11/12 students' collaboration with ACS

Spiritual:

- Friday night vespers plus AY at least once a quarter with the Student Council.
- Visit non-Adventist churches of students represented in our school.
- One Special Spiritual event for the teachers
- Pray for staff and students

Student Council events:

- Winter/Summer banquet

- Movie/Game nights
- Hot lunches
- Sports day
- AY/Vespers programs
- Etc.

Community Engagement:

- Education Sabbath
- Family fun day
- Community outreach
- Church visits
- Care home visits
- Community day
- Adopt a classroom, church and school collaboration

5. How can the constituency help me achieve my vision/plans?

1. Offer financial assistance for community events through donations made via the school, specifically for purchasing giveaway items like food gift cards, etc.
2. Volunteer at school events to provide support for our students.
3. Are there any service projects you would be interested in collaborating with PCAA?
4. Share your ideas for service projects and consider leading ones.
5. Inquire with your local pastor about the Adopt a classroom program to participate in classroom events.
6. Would you be open to sharing devotionals during our chapel sessions?
7. Would you think about presenting or recommending a speaker for our various centennial programs, health initiatives, or parenting topics?

Current Members:

Pat Forteau, Lori-Lee Forteau, Evelyn Mallorca, Ian Mighty, Iryna Makarchuk, Pastor Shaun Young, Irina Ott, Hye-Young Lee, Amelia Valentin, Cameka Watkis, Atinuke Lawal, Digna Paraiso, Camika Edwards, Maureen Foster, and other supporting parent volunteers.

Focus for the 2024/2025 School Year

The focus of the Home & School Association this year was to revitalize parent engagement and align our activities with the new Terms of Reference (March 2025) approved by the PCAA School Board. Our goal was to re-establish Home & School as a dynamic partner in supporting the school's mission—fostering community, service, and parent participation in school life.

We worked to:

- Strengthen communication between parents, staff, and administration.
- Encourage active involvement through volunteer opportunities and events.
- Support the school's strategic goals, particularly in facility improvement and community engagement.

KEY INITIATIVES AND EVENTS

Family Fall Festival – November 30, 2024

The Family Fall Festival brought together students, families, and community members for an evening of fun and fellowship.

Teacher & Staff Appreciation Week – February 10–14, 2025

Home & School members coordinated daily surprises for staff—thank-you cards, treats, and student notes of appreciation. Parents also provided refreshments and small gifts, which reinforced gratitude and morale among the staff.

Kitchen Renovation Project (January–April 2025)

The Association supported the full renovation of the school kitchen—an important improvement to enhance student life and enable future cooking programs. Work was completed by community volunteers, with finishes selected for durability. Home & School contributed \$5,000 from the Special Projects Fund toward the flooring replacement. The renovation was completed before the Centennial Celebration (June 27–30, 2025).

International Supper – May 2025

An annual favourite, the International Supper showcased the diversity of our school community. Families shared cultural dishes, music, and traditional dress, contributing to one of the most vibrant and well-attended family events of the year. Profits from this

event amounted to \$ 4,199.78 , which will be used to support upcoming student enrichment and family engagement projects in the 2025–2026 school year.

Parent Engagement and Development

There is a dire need to increase the leadership capacity of the Home & School Association.

- Called for renewed participation from all Adventist families.
- Encouraged leadership roles among parents (President, Vice President, Hot Lunch Coordinator).
- Promoted volunteer opportunities in school programs and events.

Financial Overview

- Opening Balance: Modest funds from the previous year due to lower hot lunch sales
- Major Expenditure: \$5,000 toward kitchen renovation.
- Fundraising Efforts: Fall Festival and International Supper.
- Profit: International Supper raised \$4,199.78 net in support of future Home & School projects.

Future Goals for 2025–2026

- Re-establish a full Home & School Executive (President, Vice President, Secretary/Treasurer, Hot Lunch Coordinator).
- Increase fundraising capacity through regular Hot Lunch days.
- Provide parent education sessions (e.g., digital wellness, mental health, or parenting workshops).
- Continue improving communication between Home & School, the Board, and families.
- Strengthen partnerships with the nine constituency churches through their Education Secretaries
- Closing Fund Balance: To be carried forward to support 2025–2026 events and family engagement initiatives.

Closing Thoughts

We thank God for His blessings throughout the 2024–2025 school year. The collaboration between staff, parents, and students has strengthened our community spirit and commitment to excellence through Christ. As we move forward into a new year, we pray for continued unity, service, and faithfulness in fulfilling our mission.

Respectfully submitted, PCAA Home & School Association





2025–2026 Student Council Report & Year Plan

Student Council Officers

Sponsor: Pr. Young

President: Xylin Marcellana

Vice President: Kevin Filart

Pastor: Matthew Stewart

Treasurer: Yeabsera Amare

Sergeant-at-Arms: Omar Campos

Yearbook Editor: Rishayla Rowe

Classroom Representatives:

1. Overview & Purpose

The 2025–2026 Student Council is dedicated to fostering school spirit, enhancing student engagement, and organizing meaningful events that embody our school's Christian values.

2. Fundraising Plan & Objectives

Hot Lunch Fundraisers:

- Pizza, chips, juice, cookies – November
- Perogies – January
- Haystacks – March
- Poutine & Sundaes – May

Projected Profit: \$400–\$700 per event

Movie/Gym Nights:

- Monthly
- \$300 projected profit per event

Snack Shack:

- February–March
- \$300–\$500 projected profit

Candy/Chocolate Sales:

- December & February
- \$70-\$100 projected profit

3. Bible Jeopardy

House vs. House competition; estimated cost \$50-\$100

4. School Banquets

A. Christmas Banquet (December)

Total Budget: approx. \$750

B. Summer Banquet (June)

Food: \$300-\$350

Décor/Equipment: \$100-\$200

5. Yearbook & School Spirit

Led by Yearbook Editor Rishayla Rowe

6. Conduct, Safety & Supervision

Proper supervision, food handling, and cleanup procedures

7. Financial Projections Summary

Hot Lunches: \$400-\$700 each

Movie Nights: \$300 each

Snack Shack: \$300-\$500

Candy Sales: \$70-\$100

Bible Jeopardy: -\$50 to -\$100